

**BIG COUNTRY RAC
GENERAL ASSEMBLY MEETING
JANUARY 21, 2009**

Roll call:	H. T. Fillingim, Chair	Fisher County Hospital
	Bobbie L. Collom, Secretary	North Runnels Hospital EMS
	Sheila Kuehler	Knox County Hospital
	Josie Fillingim	Fisher County Hospital EMS
	LeeAnn Fraser	Stonewall Memorial Hospital
	Kevin Ray	Abilene Regional Medical Center
	Tammy Heidenheimer	Stamford EMS
	Bob Eisenberg	Jim Ned VFD
	Tim Brannon	STEMS
	Steve Smith	ECCA
	Pam Orsborn	Merkel EMS
	Melissa Lee	Hamlin Memorial Hospital
	Russel Thomas	Coleman County EMS
	Deloris Londerholm	Hendrick Medical Center
	Becky Harmon	ARMC
	Dwayne Harris	Guardian EMS
	Harriet White	Stamford Memorial Hospital
	Ronnie Brown	Knox Co. EMS
	Georgie Porter	Mitchell Co. EMS
	Jason Tyler	Scurry Co. EMS
	Paul Mayhall	Ranger Fire/EMS
	Fran Silva	North Lake Brownwood EMS
	George Mathews	Cross Plains EMS
	Grant Madden	Sweetwater F.D.
	W. G. Brannon	Hendrick Medical Center
	Linda Slaymaker	Brownwood Regional Med. Ctr
	Cindy Hale	Mitchell Co. Hospital
	Pamela Curry-Biggs	Stephens Memorial Hospital
	Alicia Whitt	Stephens Memorial Hospital
	Marylou Helton	Eastland Memorial Hospital
	Glynis Gotcher	Rolling Plains Mem. Hosp.
	Stephenie Miller	Stephens County EMS
	Ray Wilson	Citizens EMS
	Floyd Watkins	Citizens EMS
	Terry Murphy	Anson General Hospital
	Scott Boles	Hamlin EMS
	Gary Valeriano	Southwest Medevac
	Marlee Puckett	Executive Coordinator

Guest: Gary Griffith and Arlen Bolenbaucher of DSHS.

Meeting called to order at 1407 by H. T. Fillingim, Chair.

Motion by Georgie Porter, second by Becky Harmon to approve minutes of last meeting as posted on the website; all in favor, none opposed.

Treasurer's Report presented by Reid Cave: Balance Citizen's Bank as of 12/31/08 was \$54,122.34. There are outstanding checks and deposits in the amount of \$6,713.31, leaving a balance as of 1/21/09 of \$47,409.03 in Citizen's Bank.

First National Bank of Rotan balance	\$201,720.03
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No disbursements have been made from the Rotan account.

Motion to approve the treasurer's report by Josie Fillingim, second by Cindy Hale; all in favor, none opposed.

Old Business: TETAF dues – we still have not received invoice from TETAF. Arlen Bolenbaucher of DSHS says there will probably be an announcement in February.

Executive Coordinator: Marlee Puckett introduced as the new Executive Coordinator for the BCRAC. Marlee took a few minutes to introduce herself to the group and gave a short history of her experience and background information.

She attended the Executive Coordinator's meeting in San Antonio held in December. She presented a plan for improvement of the RAC operations as follows: She would like to centralize everything in Abilene. Marlee's cell phone 660-6081 will be the primary contact number and it will be shown on the website; the secondary number is the phone at the ARMC office 428-1139; the fax number is 428-1119. All BCRAC mail should be sent to the Big Country Regional Advisory Council, 6250 Hwy 83/84/Antilley Rd., Abilene, TX 79606.

Marlee suggests leaving the account in Rotan for now as Marlee can write checks out of this account when the time comes. She would like for the group to consider moving the monies in Citizens Bank to either First Financial or Chase Bank in Abilene. She would also like to use Quickbooks as the accounting system. Reid has already transferred all RAC accounts activity to this system. She will need to purchase Quickbooks Pro and a new computer system as well as a broadband access card. There was a discussion as to what brand computer would best suit the needs of the RAC and the cost of same. It was decided that the Executive Committee would suggest to the membership that Marlee order a computer from Dell and she can have it built to her specifications. The cap on price for the computer will be \$2000.

The cost of maintaining the website is \$225/month and Marlee would like to eventually take over care of the website after she has had some time to familiarize herself with the RAC operations and what is involved in managing the website. Arlen asked who owns the domain and no one can answer that question, so that is something that will have to be

looked into as whomever owns the domain needs to be notified that there are going to be significant changes made to the website.

Motion by Alicia Whitt for Marlee to purchase a laptop compatible with Quickbooks, or with Quickbooks installed, and Microsoft Office for a price of up to \$2,000.00; second by Steve Smith; all in favor, none opposed.

Motion by Josie Filligim, second by Ronnie Brown to purchase a broadband card for Marlee's use; all in favor, none opposed.

Status of RAC-D: EMS RAC monies will be forthcoming. Everything is on track as far as the State mandates.

New Business: Disbursement of Funds – EMS County Monies: the amount that each provider is entitled to will be posted on the website. No administrative costs are deducted from the EMS County money. It is just passed through the RAC from the State to the providers. Tobacco Contract funds are used for injury prevention, education and administrative costs.

Reminder to everyone that committee participation is a part of RAC attendance and everyone must participate on a committee in order to remain in compliance for funding.

EMSystem login – see HT if you are having a problem logging on. He will get you a password to get in , and once you log in you will need to change your password.

BCEMSPO will meet immediately after the RAC meeting.

There being no further business, the meeting was adjourned.

Meeting adjourned at 1448.

Respectfully submitted,

Bobbie L. Collom
Secretary