

**BIG COUNTRY RAC
GENERAL ASSEMBLY MEETING
10/18/06**

Meeting called to order by H. T. Fillingim, Chair, at 1400.

Roll call: See sign-in sheets (2) attached hereto and made a part hereof.
Kim Petty of DSHS in attendance.

Minutes of the July General Assembly and September Executive Committee meetings are posted on the website, and copies also made available at this meeting. Danny Owen made motion to approve the minutes as written, Dr. Moriber seconded the motion, all in favor; none opposed.

Treasurer's Report: Cindy Boles reported a balance of \$32,905.05 in the BT Admin account, \$204,245.76 in the BT Program account, \$32,216.63 in the EMS Admin account, \$59,127.78 in EMS County monies; and \$6,261.12 in the Dues account. Copies of the spread sheet showing all credits and debits were made available at the meeting. Motion by Dr. Moriber to approve the Treasurer's report, second by Ronnie Brown, all in favor, none opposed.

Coordinator's Report: Mike introduced Louise Whitson, the Executive Coordinator from RAC-K, who is visiting with us today.

Mike reported that from 1/1/05 through 10/1/06 RAC-D has received approximately \$1,500,000.00 from State funds and HRSA monies. Year '05 BT contract monies have not been received as of yet and we are operating on year '04 administration monies. This year the BT monies will be approximately \$400,000.00. Mike believes that the Council of Governments will be bidding for the '06 funds.. He reports the 2007 Tobacco contract is not out yet. An additional \$46,000 in EMS County monies has been received. There are still EMS providers who have not gotten their receipts to Mike.

Mike expressed some dissatisfaction with Citizens Bank here in Abilene, and the BT monies have been moved from Citizens to American State Bank. He would like to open another account at American State Bank as the CPA has previously suggested that we have more than one account. He is closing out EMS '06 monies; Tobacco '06 monies; and he is holding one injury prevention check until receipts are received.

The auditor has faxed a list of items he needs to Mike, and he will come by to pick them up in the very near future. Also, since we exceeded the \$500,000 threshold, we are subject to a 133 audit which will be considerably more expensive than in previous years (in excess of \$6,000.00).

It is a requirement of the RAC contract that we have a Dispute Resolution Policy in place. A copy of an Alternative Dispute Resolution Policy was handed out to those attending the

meeting. This document will be posted on the website as a draft and comments are encouraged. Please post your comments prior to the 1/17/07 meeting.

The Hospital Planning Group is a committee of the RAC and they are charged with helping the RAC to meet the guidelines as set forth in the contracts.

TEEX is presenting pandemic flu exercises around the State and hospitals and providers are encouraged to attend these exercises if at all possible. The BT contracts require participation in these type exercises

DSHS Report: A formal response regarding the complaints filed against members of the Executive Committee has been received from DSHS, and copies of the complaint resolution results are available for the members.

Bylaws Revision: Copies of the changes sought were handed out at the meeting. They involve sections 6.1, 6.2, 7.2.5, and 9.2. The changes requested were all approved by the Executive Committee; and John Smith made a motion to accept these amendments to the Bylaws, second by Todd Barnes, all voted in favor, none opposed. The bylaws will be amended as of this date.

Old Business: Trauma System Plan Revisions - The original document cannot be located in electronic format. An ad hoc committee has been appointed to begin the revision process; and the committee shall include, but not be limited to, the Standing Committee Chairs. There was a second to the motion by Todd Barnes, all voted in favor, none were opposed. John Smith has agreed to chair this committee and Alicia Whitt, Education, Randy King, Injury Prevention, Sheila Kuehler, CQI, Dr. Moriber and Bobbie Collom have agreed to serve. Arlon Bohlebaucher of DSHS would like to have the plan updated, or revision underway, by November 6, 2006.

Texas Trauma Foundation: The Executive Committee recommends that this issue again be tabled until more information can be obtained on this organization. Members from RAC-D attending the EMS Conference in November will attempt to talk to some members of this foundation. Kim Petty of DSHS says she will ask a member of the foundation to address the GETAC meeting.

New Business: The next Executive Committee meeting will be held on 11/15/06; and the next General Assembly meeting will be held on 1/17/07.

Everyone is reminded to pay their 2006-2007 dues before December 1, 2006 or they will lose voting privileges and will be reported as NOT in good standing where funding is concerned.

Ronnie Brown asked if we could add a place for the voting member and alternate member names to the invoice. Mike will try to make this addition.

Mike presented a proposal for a backup system for the RAC office computers in the amount of \$487.63. Ray Dillard made a motion to approve payment of this invoice, second by Scott Boles, all in favor, none opposed.

Webmaster Authorization: Amanda Chavez is no longer working at the RAC office, but has agreed to continue to update the website for a stipend of \$125.00 per month until other arrangements can be made, and the Executive Committee brings this proposal to the membership for discussion. Tim Brannon suggested talking to colleges in Abilene and perhaps some of the computer program students would be interested. Motion by Alicia Whitt to keep Amanda Chavez as the webmaster and pay her \$125/monthly until other arrangements can be made, second by Tammy Heidenheimer; all in favor, none opposed.

Open Forum: Kim Petty reports that Kathy Perkins is the new Associate Commissioner for Regional Services. She also reports there is approximately \$1,000,000.00 in reserves for extraordinary emergencies, and Henry Eke is the person to contact.

The EMS community in Texas has suffered the loss of three paramedics in the past week.

Abilene Fire Department will host a PHTLS class on 11/15-11/16. If you are interested contact John Smith. The cost will be \$15.00 plus book.

Dr. Moriber reported on the GETAC meeting. There will be a strong recommendation that each RAC will have a Stroke Committee and stroke protocols.

H.T. would like for members to talk to EMS/Hospital medical directors and e-mail him with the problems the rural hospital have in getting stroke and MI patients transferred to facilities of higher levels of care. He would also like to have letters (e-mail) from the receiving facilities showing the problems they have in accepting these patients. On November 1, 2, and 3rd, H.T. will be attending the Texas Cardiovascular Disease Summit and he would like to have these e-mails prior to that time.

Mike is at this time being overwhelmed with deadlines, etc. He is asking for permission to hire someone on a temporary basis until about February, 2007 for 15-20 hours per week at a salary of \$15.00 per hour. The Executive Committee suggests that Mike be allowed to hire someone to assist him as set out above. Todd Barnes made a motion to allow Mike Rollins to hire a temporary at \$15.00/hr for the next few months; second by Fran Silva, all in favor, none opposed.

A draft of the spreadsheet that will be used to help the Executive Committee track attendance, committee meetings, etc. will be posted on the website

Mike also said they had good attendance at both the Trauma Registry update (18) and

protective equipment training (38) held in the last few weeks.

There being no further business, Danny Owen made motion to adjourn, second by Ronnie Brown; all in favor, none opposed. Meeting adjourned at 1500.

Respectfully submitted,

Bobbie L. Collom
Secretary