

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
GENERAL ASSEMBLY
APRIL 18, 2007**

Meeting called to order by H.T. Fillingim, Chair, at 1312.

Roll Call: H. T. Fillingim, Board Chair
 Mitch Moriber, Vice Chair
 Bobbie Collom, Secretary
 Cindy Boles, Treasurer
 Steven Hobbs, Shackelford Co. EMS
 Pam Orsborn, Merkel EMS
 Melissa Read, Stephens Co. EMS
 George Smith, Mulberry Canyon
 Donna Foster, Throckmorton Co. Memorial Hospital
 Glynnis Gotcher, Rolling Plains Hospital
 Alicia Whitt, Stephens Memorial Hospital
 Cindy Hale, Mitchell County Hospital
 Jason Tyler, Mitchell County EMS
 Sheila Kuehler, Knox County Hospital
 Marylou Helton, Eastland Memorial Hospital
 Ronnie Brown, Knox County EMS
 Josie Fillingim, Fisher Co. EMS
 Danny Owen, Comanche Co. EMS
 Grant Madden, Sweetwater FD
 Steve LeFevre, Fisher Co. Hospital
 Lexie Feist, Brownwood Regional Medical Center
 Michelle Huffaker, Anson General Hospital
 Wanda McIlvain, Coleman Co. EMS
 Linda Rutherford, Coleman Co. Hospital
 Deloris Londerholm, Hendrick Medical Center
 Patsy Criswell, Stamford Memorial Hospital
 Suzanne Butz, Hendrick Medical Center
 W. G. Brannon, Hendrick Medical Center
 Tonya Lewis, Knox County Hospital
 Lorena Lucas, Knox County Hospital
 Randy King, Throckmorton County Hospital
 Neil White, Air Evac Lifeteam
 Melissa Lee, Hamlin Hospital
 Janel Young, ECCA
 Lee Ann Fraser, Stonewall Memorial Hospital
 Ray Wilson, Citizens EMS
 Shelly Wilson, Citizens EMS
 Scott Boles, Hamlin EMS
 Tim Brannon, Jim Ned VFD

Dana Daniel, Comanche County Medical
Shannon Steigleder, Comanche County Medical
Kevin Ray, Abilene Regional Medical Center
Tammy Heidenheimer, Stamford EMS
George Matthews, Cross Plains EMS
David Lee, Knox County EMS

Others in attendance: Pat Moriber, Barbara Vines, Alex Segal (Quick Clot) and Steve Knight (Newport Medical).

The order of the meeting was adjusted as follows:

New Business: Executive Coordinator - The Executive Committee has voted (7-2) to recommend hiring Neil White as the Executive Coordinator for the RAC. The committee interviewed six (6) applicants for the position. Motion by Linda Rutherford, second by Glynis Gotcher to ratify the decision of the Executive Committee and hire Neil White as the Executive Coordinator; all but one vote in favor; motion passed.

Minutes of previous meeting handed out at the meeting and posted on the website. Motion to approve the minutes by Linda Rutherford, second by Janel Young; all in favor, none opposed.

Treasurer's Report: Detailed report included in meeting handouts. Balances in the accounts as follows:

BT05 Contract #320781	61,291.46 Admin
	355,027.48 Program
Tobacco Contract #322505	34,695.85
EMS Co. Contract #317041	6,003.70
EMS/RAC Contract #316849	25,912.94
Dues Account	7,061.12

There was a discussion on the Tri-City funds. They have submitted invoices and if they are participating and in good standing in another RAC, they are eligible for the funds. H.T. will check to see if they are in good standing with the Fort Worth RAC, and if so, we will send them the monies as allocated. If not, this money must be returned to the State. Motion by Janel Young, second by Marylu Helton to approve the treasurer's report; all in favor, none opposed.

OLD BUSINESS: Trauma Plan Revisions - The committee working on the plan reports that all the components have been revised and it is ready to be put together. The plan will be posted on the website and can be downloaded by RAC members after approval by the general assembly.

Trauma Foundation - A representative of the Trauma Foundation did attend the Executive

Committee meeting on 3/21/07; however, there were only three member of the committee in attendance at that meeting. Todd Barnes reported that the 2007 dues will be 5% of the tobacco funds (\$5,310.22) from our RAC. The organizational structure of the foundation is now in place, but they need funding to move forward. If we decide to pay these dues, we would be eligible to have members of our RAC sit on the different committees and also would be eligible for board membership. There is no guarantee there will be any return on our money. The foundation's purpose is to administer grants and to search out federal and private grants that would benefit members. To date, 13 of the 22 Texas RACs have paid dues. We would not be obligated to continue the membership, and could decide on a year-to-year basis. The cost of these dues could possibly be covered with unspent administration monies. If not, the approximate reduction in tobacco fund monies to the entities would be \$125 each. Motion to pay the \$5,310.22 2007 membership fee and to reconsider payment of these dues on an annual basis by Wanda McIlvain, second by Linda Rutherford; all in favor, none opposed.

Dues -ECCA, Shackelford County EMS, Abilene Regional Medical Center, Citizens EMS, and Mulberry Canyon VFD have met all the requirements for reinstatement as members in good standing of the RAC. Lexie Feist made motion to accept these entities as members in good standing of RAC-D, second by Jason Tyler; all in favor, none opposed. There was a question from Tim Brannon as to the amount of dues received annually and what these monies can be used for. H.T. answered that each member pays \$100 annual dues and these can be used for whatever purpose approved by the membership.

NEW BUSINESS: There is an information form on the table with the sign-in sheet and Barbara Vines asks that everyone fill out one of these for her files.

Needs Assessment - These were due on 3/1/07. If you have NOT filled out this form, please do so ASAP. It is a requirement to be in good standing, and it is one of the State's requirements for funding.

Committee Assignments - Members will be assigned to a committee and it will be posted on the list server.

Bidder's Conference - H.T. reported on the conference that he and Barbara attended. It will be imperative for our RAC to receive this money. There is a May 15, 2007 due date to submit this contract. There are three entities outside the State of Texas bidding on all the funds for Texas; four RACs bidding on all of the Texas money; three RACs that border us are going to bid on our money (the two D-FW RACs and the Waco RAC). If we get the grant this year, and we comply with all the guidelines, we will not have to re-apply for the next four (4) years. It is hoped that the local RACs will get to keep the money in their area as long as we continue to be in good standing. If we lose our grant funding, our administration funds also go away.

It was brought to the attention of the committee that the RAC office is in need of another

phone line, and the cost will be minimal. Janel Young made the motion to add another phone line, second by Ronnie Brown, all in favor, none opposed.

New Members: Guardian EMS- Dwayne Harris; and Stonewall County Ambulance Service - David Brown, have applied for membership in RAC-D. Tim Brannon made motion to approve them as members, second by Steven Hobbs, all in favor, none opposed.

RAC Chair comments - H.T. asked the members to consider an amendment to the bylaws that would lower the 75% attendance to 50%; or add a provision for an excused absence from a meeting in the case of an emergency. There is currently no such provision in the bylaws.

Members are asked for input into the newsletter that is now being posted on the website. This is a good forum for posting classes, meetings, etc.

Next Meeting will be on July 18, 2007.

Open Forum: Alex Segal with Quik Clot and Steve Knight with Newport ventilators will meet with members immediately following the meeting; and BCEMSPO meeting will follow the presentations. Also, Sean Bush of Venom ER will present snakebite lecture at Hendrick from 9-11 on 4/21/07; and will be at the Shannon Trauma Symposium at 1600 on the same date.

There being no further business, the meeting adjourned at 1420.

Respectfully submitted,

Bobbie L. Collom, Secretary