

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE COMMITTEE
CONFERENCE CALL MINUTES
JUNE 20, 2007**

Meeting called to order at 1006 by H. T. Fillingim, Chair.

Roll Call: H. T. Fillingim, Chair
 Mitch Moriber, Vice Chair
 Bobbie Collom, Secretary
 Cindy Boles, Treasurer
 Josie Fillingim
 Todd Barnes
 Lee Ann Fraser
 Ronnie Brown
 Sheila Kuehler
 Randy King

Others attending: Neil White, Executive Coordinator, Barbara Vines, Administrative Assistant, Andrew Cargile, DSHS, Arlen Bolenbaucher, DSHS.

Minutes from 5/18/07 meeting were posted on the website and on the listserver. Dr. Moriber asked that these minutes be amended to include the question regarding the advance on the Executive Coordinator's salary; that the question had been answered; and that this was a one-time occurrence and would not be standard practice. Motion to accept the minutes as amended by Ronnie Brown, second by Josie Fillingim; all in favor, none opposed.

While waiting for H.T. to get to another phone, Andrew Cargile reminded the group that the Local Project Grant applications are on the website. The due date is July 16, 2007. When H. T. rejoined the meeting, there was discussion as to whether to file a grant for the group or if we would file individually. It was decided that individual grant applications would be filed, and if anyone needed assistance with filling out the grant, someone would try to help them.

Treasurer's Report: Posted with the meeting advisement notice and also on the website. Regarding the discrepancy in the amounts of monies in the different accounts, Neil advised that he and Barbara are going to go through the books on Friday. If they are unable to satisfactorily balance the books, they will set up a meeting with the accountant, Don Cobb. Todd recommended that this meeting be set immediately if there are any discrepancies. Motion by Todd Barnes to accept the treasurer's report, second by Josie Fillingim, all in favor, none opposed.

Old Business: H. T. asked if everyone had gotten the e-mail informing us that the RFP had received tentative approval. All but two RACs in Texas have received tentative approval. Two of the private companies applying for the funds were not approved as they

were not in good standing. Everyone else who applied was in good standing. The negotiation process will run until August 3, 2007.

Trauma Service Plan Revisions: Neil will put the plan into a digital format and it can be posted on the website. John Smith, who was initially the chair of this committee, has had other pressing duties at the Abilene Fire Department, and has not had the time to devote to this project. Arlen Bolenbaucher asked when the Trauma Service Plan would be ready. Neil advised that the one presented less than a year ago after extensive review should suffice for the audit.

New Business: July elections – The following positions will be up for election:

Mitch Moriber – Vice Chair
Cindy Boles – Treasurer
Lee Ann Fraser – Hospital Rep
Alicia Whitt – Hospital Rep
Randy King – Hospital Rep
Danny Owen – EMS Rep
Ronnie Brown – EMS Rep
Tracy Emmons – Hospital Rep (resigned)

H. T. asked everyone to be thinking about persons to nominate for these positions, ask if they would be willing to serve, and e-mail their names to the Nominating Committee. The committee consists of Todd Barnes, Josie Fillingim, and Cindy Boles. Barbara will post e-mail addresses for the above committee members.

RAC Chair Comments: H. T. thanked everyone for their help with the appeal process; and thanks to Neil for getting the initial application done.

Open Forum: Barbara asked how the Injury Prevention monies should be spent since there is considerably more money allocated than usual (\$30,448.96). Randy King had talked to the people at Safety City. They do not need helmets, but could use car seats and also are in need of car seat training which will cost approximately \$3,000 for a class of 10. If the RAC provides the money for this class, Randy suggested that we ask them to reserve 5 slots for RAC members; and if no one from the RAC is interested in attending, then they can fill them. Neil White suggested that when Randy is talking to Safety City about the class he should emphasize the class must be scheduled and the receipts turned in on a very short timeline as the deadline for having our receipts to DSHS is 8/31/07, and it takes a little time for Barbara and Neil to get everything together. Randy will speak to Jennifer Stuckey at Safety City and see if this is a possibility.

There was also discussion on how the remainder of these monies should be spent. Neil also questioned if some of this money should be allocated to administrative costs, or held in reserve for any unforeseen expenses. He also mentioned that if we are changing the Injury Prevention budget from \$10,000 to \$30,000, we should file an amendment to the budget.

Motion by Todd Barnes, second by Mitch Moriber that the RAC give \$3,000 for a car seat installer training class through Safety City, and also give \$2,000 to Safety City for car seats; and that proposed distribution of the remaining funds in the Injury Prevention budget be decided at the July Executive Committee meeting and presented to the General Assembly that same date for final approval. There was no opposition to the motion.

Amanda Chavez has agreed to continue as webmaster for a fee of \$225.00 monthly.

The next meeting will be held on July 18, 2007. Sheila Kuehler has agreed to take notes since I will be on vacation.

There being no further business, the meeting adjourned at 10:44.

Respectfully submitted,

Bobbie L. Collom
Secretary