

Big Country Regional Advisory Council  
Executive Committee Minutes

May 16, 2007

Meeting called to order by H.T. Fillingim, Chair, at 1005.

Roll Call: H. T. Fillingim, Chair  
Mitch Moriber, Vice-Chair  
Bobbie Collom, Secretary  
Neil White, Executive Coordinator  
Lee Ann Fraser  
Ronnie Brown  
Randy King  
Josie Fillingim  
Todd Barnes  
Sheila Kuehler

Others in attendance: Barbara Vines, Arlen Bolenbaucher, Andrew Cargile.

H. T. asked to discuss a topic out of order. He suggested the June meeting be held via conference call. All committee members present were in agreement and the June 20/07 meeting will be a conference call meeting.

Minutes of April 18, 2007 meeting: Todd pointed out that Cisco EMS was mistakenly listed as not having turned in a needs assessment. This should be Cisco VFD as Cisco EMS no longer exists. Motion to approve the minutes as amended by Ronnie Brown, second by Josie Fillingim, all in favor, none opposed.

Financial Report: Spreadsheet showing balances included in the packet, showing a total balance of \$509,473.73 in all the accounts. Dr. Moriber had a question about the discrepancy between the contract amounts listed and the bank balances. H. T. said the auditor has accounted for the monies and there is not a problem. Motion to accept the financial report by Todd Barnes, second by Ronnie Brown, all in favor, none opposed.

Old Business – Regional Trauma Plan: The committee has completed the different parts of the plan, and it now needs to be put into electronic format.

New Business – RFP: H. T. turned our proposal in to Austin and has given Barbara the receipt for safekeeping. H. T. feels confident that RAC-D will be awarded the grant monies.

Committee Assignments: The committee assignments have been posted. Motion to accept the assignments as listed by Josie Fillingim, second by Ronnie Brown, all in favor, none opposed.

Blackberries: Discussion on the different models of these communication tools and which service would work best in the different areas of RAC-D. No decision will be made on purchase until after the grant has been awarded. At the very least, it is felt that the Executive Coordinator needs to have this communication device.

July Elections: There will be some positions up for election, and Tracy Emmons position on the Executive Committee needs to be filled. H. T. asked everyone to think about nominations and he feels that we should have representation from all areas of the RAC.

New EMS/County and EMS/RAC Contracts: On the Tobacco Contract #322502, there has been an allocation of \$40,000 to education, but the remaining \$35,558.32 needs to be allocated. There was discussion about looking at the needs assessments to see if how many entities have made specific requests for funds. Also, discussion about purchasing car seats and bike helmets for Safety City.

Ventilator Training: Haskell will host a 1-day ventilator training session for all who are able to attend.

Bylaws change discussion-attendance for Exec. Board: Discussion to the effect that if we are able to do at least some of the meetings by conference call, then there will be no need to change the attendance requirements. Andrew Cargile of DSHS suggested that the particulars for accessing the meeting be posted on the website. Motion by Todd Barnes, second by Ronnie Brown to maintain the attendance requirements as is, and utilize conference call meetings; all in favor, none opposed. Arlen Bolenbaucher of DSHS says we need an SOP to this effect.

Josie Fillingim posed a question regarding Dr. Moriber's expenses for attending GETAC meeting in Austin as posted on the spreadsheet. Dr. Moriber answered her questions.

RAC Chair Comments: The needs assessment form is still on the web and those that have not turned one in need to do so as this is one of the requirements for funding from the State.

Tracy Emmons of Eastland has resigned her position on the Executive Committee and as the designated representative from Eastland Memorial Hospital. Marylou Helton will now be the designated representative from this hospital. Motion to accept her resignation by Ronnie Brown, second by Todd Barnes, all in favor, none opposed.

Amanda Chavez has sent a letter to H. T. regarding a raise in her stipend of \$125 for keeping the website current. After discussion, it was decided that H. T. will call Amanda and discuss what amount she will require to remain in this position. Decision will be made on this at the June meeting. Todd Barnes made the motion that we raise the stipend for maintaining the website up to \$250, second by Mitch Moriber, all in favor, none opposed.

A copy of a letter to hospitals from Hank Hufham of DSHS is also enclosed in the packet for today's meeting. The subject of the letter concerns how to secure supplemental medical supplies, equipment, and drugs during emergencies.

The next meeting will be a conference call on June 20, 2007. The particulars on how to access the meeting will be posted on the website. If any member of the RAC wishes to participate in the meeting, call the RAC office and get the password so they will be able to access the call.

There being no further business, the meeting was adjourned at 11:20 on motion by Todd Barnes, second by Josie Fillingim, all in favor, none opposed.

Respectfully submitted,

Bobbie L. Collom, Secretary