

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE COMMITTEE MINUTES
SEPTEMBER 19, 2007**

Meeting called to order at 1020 by H. T. Fillingim, Chair.

Roll call: H. T. Fillingim, Chair (Fisher County Hospital)
Bobbie Collom, Secretary (North Runnels Hospital EMS)
Neil White, Executive Coordinator
Cindy Boles, Treasurer (Cisco VFD)
Alicia Whitt (Stephens Memorial Hospital)
Wanda McIlvain (Coleman County Medical Center EMS)
Kevin Ray (Abilene Regional Medical Center)
Sheila Kuehler (Knox County Hospital)
Lee Ann Fraser (Stonewall Memorial Hospital)
Josie Fillingim (Fisher County Hospital EMS)
Randy King (Throckmorton County Hospital)

Attendees other than Executive Committee members: Doreen Quinlan, BCRAC office, and Arlen Bolenbaucher, DSHS.

Minutes of 8/15/07 were amended to include Wanda McIlvain in attendance; and motion to approve as amended by Randy King, second Josie Fillingim; all in favor, none opposed.

Treasurer's Report: An Account Quick Report dated August 31, 2007, handed out showing which accounts have been closed and the balances as of that date in the current accounts. A balance in the BT'05 contract of \$1,661.63 was sent back to DSHS (interest earned). There are still several providers who have not turned in their receipts for EMS county money. The 2008 contract is for \$96,409, but it has not been received yet. Motion by Josie Fillingim to accept treasurer's report, second by Randy King; all in favor, none opposed.

Old Business: Discussion about car seats purchased by the RAC. They will not be distributed to the members unless they have a certified car seat installer available. The remaining car seats will go to Safety City.

Discussion about how to notify the members after October (when the office will close) of funds availability for education, injury prevention, etc. Neil will post a spreadsheet on the website when the contract monies come in and designate which entities will receive injury prevention money.

Trauma Plan Revisions - The committee members are asked to send the information they have to Neil and he will put it all together.

New Business: The Hospital Planning Group is no longer associated with the BCRAC. All items purchased with HRSA funds have been distributed to hospitals. The HPG was also a subcommittee of the RAC as the hospital planning group. If that group is no longer going to participate, a new committee will have to be formed to meet the requirements of the RAC bylaws. Do we need to rewrite the bylaws and form a hospital committee separate from the HPG. After much discussion, it was decided that since Todd Barnes was elected the new chair of the HPG perhaps the group can and will continue to function in the capacity of hospital committee for the RAC.

Direction of RAC – Committees of the RAC need to focus on their area and find ways to serve the purpose for which the RAC is intended which is to improve trauma care throughout the area. There are areas that need to be improved concerning facility to facility transfers, as well as other problems that need to be corrected.

The RAC should bring issues to the attention of the hospitals in the area. Kevin Ray asked that if any of the members of RAC-D have a problem with a transfer or any other type of problem at Abilene Regional Medical Center to send him an e-mail.

Arlen read the original charge for all RACs which directs us back to the mission of our RAC.

There was a general discussion on the committees and how to get them into action to better serve this purpose. Goals of the committees should be thought out and brought to the next meeting:

- CQI – look at issues concerning area hospitals
- Stroke Committee – new guidelines
- Education – classes and availability
- Injury Prevention – budget and distribution
- Finance –
- Hospital – be involved in resolution of concerns/issues with area hospitals

Open Forum - Needs assessment are to be ready for the October meeting. Steve Janda mentioned to Neil that RAC monies can be used for office expense and administrative costs. Also, the issue of the dues increase will be presented at the next meeting.

There being no further business, on motion by Josie Fillingim, second by Alicia Whitt, the meeting was adjourned at 1140; all in favor, none opposed.

Respectfully submitted,

Bobbie L. Collom, Secretary