

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
6/19/2024**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:03am

Minutes of May 15, 2024 meeting approved as posted on website on motion by Sarah Alvarez; second by Jimmy Bryant, all in favor, none opposed.

EMS RAC	\$ 36,722.69
EMS County	\$ 47,459.81
Tobacco	\$ 6,310.53
SB8	\$ 131,222.26
Dues Account	\$ 3,262.35

GRANT REVIEW

EMS County – Deadline was 3/31/2024 all invoices and proof of payment have been received and payments are pending.

EMS RAC – Additional funding was allocated to equipment purchases for all compliant members. The deadline for submitting request was extended to 6/30/2024. Email has been sent to all eligible members that have not provided invoices and proof of payment for reimbursement.
This grant continues to be used for administrative purposes.

RAC Development – Funding was allocated for AAAM course and reimbursement for injury prevention and education. All funds have been distributed

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets

SB8 – Currently paid out \$667,979.93
41 Basic EMT (4 have withdrawn – 1 has committed to repayment and is currently repaying, 1 is paid in full and 2 will be sent to the state) 3 have requested and been approved for extensions
21 AEMT (4 have withdrawn – 2 have committed to repayment and are currently repaying, 1 is paid in full and will be sent to the state) 1 has requested and been approved for extensions
58 Paramedic (5 have withdrawn, 1 has been repaid in full, 1 just started paying and 2 have not responded to repayment, 1 has committed to repayment and will be sent to the state request) 8 have requested and been approved for extensions
EMS Sponsor was given a reporting template in April and many of those have been returned

Motion to approve the Financial and Grant Review by Jason Gruben; second by Lexie Feist; all in favor, none opposed.

Bylaw Review – Committee was appointed to review the By-laws for review during July meeting.
David Allman, Aaron Maxwell, Jimmy Bryan and Chase Jarvis
New PI language will be sent to committee to review

Motion to approve the Bylaw Review by Aaron Maxwell; second by Jonathan Galinak; all in favor, none opposed.

Committee Review

STEMI –

Stroke –

Performance Improvement - The committee developed a new PI form for Hospitals and that is being prepared and will be used beginning during the next PI submittals.

PI reporting dates have been changed to:

Dec, Jan, Feb	Due March 31
Mar, April, May	Due June 30
June, July, Aug	Due Sept 30
Sep, Oct, Nov	Due Dec 31

** PI is tied to compliance. Based on the above changes, PI will not be considered late until two complete reporting periods have passed. This will begin with the NEXT reporting period. The Current PI remains due and tied to compliance with no changes. In order to assist with the change, PI reminders will be sent multiple times within the reporting month but compliance will not be tied to reporting until the December 31 report allowing all members to full reporting periods to make the transition.

The New Hospital PI was prepared and sent to the PI committee for review and is currently being used for this reporting period

Hospital –

Budget/Finance –

Education and Injury Prevention -

Pediatric –

Open Forum:

- Elections will be held in July – currently there have been no nominations
Up for re-election
Chair – Russel Thomas
Secretary – Sarah Alvarez
Hospital Rep – Lexie Feist
Hospital Rep – Sheila Kuehler
Hospital Rep – Chancy Pickett
EMS Rep – David Allman

EMS Rep – Aaron Maxwell

- Survey monkey is capable of sending confirmation emails if an email invite to complete the survey is sent and that link is used to complete the survey. Survey Monkey is paid for 2024 Membership applications will be amended to add a field for the person responsible for submitting PI reports. This information will be used to send an email to the responsible party at the beginning of the reporting month so that they can use the link to process their PI report and receive a confirmation
- Significant Change to HIPAA Regulations related to Law Enforcement Administrative Requests
- Critical Incident Stress Management Discussion/implementation was discussed and will be reviewed to develop a committee to handle CISM in the BCRAC area

Meeting adjourned at 10:36 on motion made by Jason Gruben, second by Sarah Alvarez; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

BCRAC Officers/Board Members

XXXXX 6/19/2024

Executive Council	Position	August, 2024	Affiliation	Signature
Russel Thomas	Chair - interim	August, 2024	Scurry Co EMS	Present
Jason Gruben	Vice Chair - interim	August, 2025	Mitchell Co EMS	Present
Sarah Alvarez	Secretary/Hospital Rep	August, 2024	Hendrick South	Present
Marta Pagura	Treasurer	August, 2025	Air EVAC - Abilene	Present
Steven Hobbs	EMS Rep	August, 2025	AirMethods	Absent
Aaron Maxwell	EMS Rep	August, 2024	Abilene Fire	Present
Lexie Fiest	Hospital Rep	August, 2024	Comanche Medical	Present
Tammy Hamilton	Hospital Rep	August, 2025	Fisher County Hos	Absent
Sheila Kuelher	Hospital Rep	August, 2024	Knox County Hospital	Present
Chancy Pickett	Hospital Rep	August, 2024	Coleman Hospital	Absent
Deni Davis	Hospital Rep	August, 2025	Rolling Plains Mem Hos	Present
Jimmy Bryan	EMS Rep	August, 2025	MetroCare	Present
David Allman	EMS Rep/Web Design	August, 2024	Taylor EMS	Absent
Jonathan Galinak	First Responder Rep	August, 2025	Eula VFD	Present
Stephanie Chapa	Hospital Rep	August, 2025	Hendrick North	Present
Marlee Puckett	Executive Director			Present
Gary Griffith	EMS Program Specialist		DSHS	Present

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