

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
4/16/2025**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 9:12 am

Minutes of March 19, 2025 meeting approved as posted on website on motion by Sarah Alvarez; second by Deni Davis, all in favor, none opposed.

Financial Review –

EMS RAC	\$ 35,407.95
EMS County	\$ 45,051.55
Tobacco	\$ 55,008.30
SB8	\$ 7,517.89
Dues Account	\$ 8,817.89

GRANT REVIEW

EMS County – Deadline for submitting EMS County invoices and proof of payment was 3/31/2025. All eligible recipients have provided those documents and payments have been made.

EMS RAC – Request for Equipment deadline was 3/31/2025. These requests will continue to be reimbursed (or purchased) as invoices/proof of payment are received (or log in information for the vendor) This project is roughly 60% completed.

This grant continues to be used for administrative expenses

RAC Development – Pending education needs clarification/additional information

\$10,000 TNCC – Sarah will send registration lists at the end of the month to review for reimbursement. Paying these as they are received.

\$6,000 Bob Page – two day event was completed and very well received. Special thanks to David Allman for organizing the event and a HUGE thank you to Martee Tebow and Linda Moffett for being the boots on the ground during the two day event.

58 BOTH 12 Lead ECG and Capnography Seminars

33 did not show for both days

17 ONLY 12 Lead ECG Recognition Seminar

6 did not show for 12

2 ONLY Capnography Seminar

1 did not show

**** although the class was a flat fee, the study materials had to be printed and the no-shows costs the RAC \$480 ****

Regarding the no-shows, discussion began on how to ensure those that sign up for a class keep their commitment and attend. This will be continued during the General Assembly meeting.

\$4,000 CISM – Scheduled for May 27-28 Auxiliary B @ HMC-north (Nancy Willis and Ashley Waldrip room contact) Registration will open for this at the end of April and remain open to only RAC members until 5/15 and then open to the public. We have had two people not affiliated with the RAC inquire about attending the CISM course. It can accommodate 20 -25

\$15,000 Cadaver Bulverde location costs \$345

Availability 6/3

Availability 7/29

Availability 8/12

The RAC will gauge the interest in the Cadaver Lab event and either organize a date specifically for RAC attendees or if there is less interest than anticipated, the RAC will help schedule those interested in the available dates and pay for their costs to attend.

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets

SB8 – Contract has been completed as of 12/31/2024

\$8,817.89 is the amount that has been repaid since the close of the contract 12/31/2024. The RAC will continue to collect repayments through June 2025

The RAC will continue to collect repayments for withdrawn students until July 2025

Motion to approve the Financial and Grant Review by Jason Gruben; second by Marta Pagura; all in favor, none opposed.

Bylaw Review – Will need to appoint a committee during the general assembly meeting to review the by-laws and present for approval prior to the July meeting.

Committee Review –

STEMI –

Stroke –

Performance Improvement - Recently submitted reports were sent to the PI committee the first week of April. David Allman requested an exception for his late PI report. This was granted by the executive members.

Hospital –

Budget/Finance – Reconciliation reports for January – March 2025 reviewed and approved

Education and Injury Prevention – Actively been involved with the EMS RAC Equipment

purchase project reviewing all requests.

Pediatric –

Motion to approve the By-Law and Committee Review by Sarah Alvarez; second by Kinsi Voss; all in favor, none opposed.

Open Forum:













- Assessment – RAC Executive members will meet at the conclusion of the Executive meeting to begin review and implementation of the RAC Assessment due 8/31/2025.
- Hendrick has created an Injury Prevention and Outreach Coordinator for the Abilene Market. Brenna Hennen has accepted the role
- NEMSIS new “patch” will be released soon. It is adding additional features that have been implemented by the Federal Government.
- A new version of the STB program has been released. An email will be sent to the membership with the new rollout.

Meeting adjourned at 9:37 on motion made by Jason Gruben, second by Jimmy Bryant; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

BCRAC Executive Committee

4/15/2025

Executive Council	Position	Affiliation		Signature
Russel Thomas	Chair - interim	Scurry Co EMS	August, 2026	
Jason Gruben	Vice Chair - interim	Mitchell Co EMS	August, 2025	
Sarah Alvarez	Secretary/Hospital Rep	Hendrick South	August, 2026	
Marta Pagura	Treasurer	Air EVAC - Abilene	August, 2025	
Steven Hobbs	EMS Rep	AirMethods	August, 2025	
Aaron Maxwell	EMS Rep	Abilene Fire	August, 2026	
Lexie Fiest	Hospital Rep	Comanche Medical	August, 2026	
Tammy Hamilton	Hospital Rep	Fisher County Hos	August, 2025	
Sheila Kuehler	Hospital Rep	Knox County Hospital	August, 2026	
Kinis Voss	Hospital Rep	Throckmorton Hospital	August, 2026	
Deni Davis	Hospital Rep	Rolling Plains Mem Hos	August, 2025	
Jimmy Bryant	EMS Rep	MetroCare	August, 2025	
David Allman	EMS Rep	Taylor EMS	August, 2026	
Jonathan Galinak	First Responder Rep	Eula VFD	August, 2025	
Stephanie Chapa	Hospital Rep	Hendrick North	August, 2025	
Marlee Puckett	Executive Director			
Gary Griffith	EMS Program Specialist	DSHS		

Dwayne Hurr

Hendrick Brownwood

4/15/25

marlee puckett