

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
8/20/2025**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:00 am

Minutes of July 16, 2025 meeting approved as posted on website on motion by David Allman second by Aaron Maxwell, all in favor, none opposed.

Financial Review –

EMS RAC	\$ 394.28
EMS County	\$ 0.00
Tobacco	\$ 1591.00
SB8	\$ 570.00
Dues Account	\$ 6050.59

GRANT REVIEW

EMS County – All documents received and pending final payments to close out the contract

EMS RAC – All documents received and contract has been closed
Remaining money in account will pay the drafts for the remainder of the month pending next FY's deposit which should occur in early September.

RAC Development –

TNCC – Pending final TNCC reimbursement for \$1520 which will almost zero out this contract. The remaining funds will cover a few small monthly drafts.

STB kits have been a item frequently requested but the RAC no longer has any STB kits to distribute. This might be something that should be reviewed in October.

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets

****ALL FINAL REPORTS WILL BE COMPLETED AND SENT TO DSHS BEFORE OCT 15 DEADLINE****

SB8 – Contract has been completed as of 12/31/2024

\$570.00 has been collected from repayments and will be returned to the state at the end of the month.

The RAC will continue to collect repayments from students that did not fulfill their contract requirements and return to the state monthly

Motion to approve the Financial and Grant Review by Jonathan Galinak; second by David Allman; all in favor, none opposed.

Bylaw Review – By – laws have been updated and posted as approved in July 2025
Amended adding Whole Blood Committee –

Committee Review –

STEMI –

Stroke –

Performance Improvement - Clarification is needed for the additional language for the new questions to be added to the PI surveys. All agreed to move this to October for the in person meeting so that the additional questions can be reviewed prior to adding the new language.

Hospital –

Budget/Finance – Reconciliation reports for July 2025 reviewed and approved

Education and Injury Prevention –

Whole Blood – Responded to the Regional questionnaire required by the state on Friday 8/15/2025
Assigned David Allman and Aaron Maxwell as chairs of this committee.
Medical Director Dr. Colten J. Philpott will assist

Pediatric –

Motion to approve the By-Law and Committee Review by Jimmy Bryant; second by Tammy Hamilton; all in favor, none opposed.

Open Forum:

- Assessment – Working on the final product that will be submitted at the end of August.
- Medical Directors Dinner – 2/13/2023 suggestions: Abuelos, Smokehouse and Beehive
The RAC will get pricing for each and send it to the Executive Committee to review. Upon deciding, invitations will be sent to Medical Directors.
- Forwarding job openings to the RAC membership has been reviewed and will be continued
- New Survey on the home page and also under Injury Prevention called Injury Prevention Program Reporting. This should be used to report and track any IP and Education Events

Meeting adjourned at 10:43 am on motion made by David Allman, second by Aaron Maxwell; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

BCRAC Executive Committee

8/20/2025

Executive Council	Position	Affiliation	
Russel Thomas	Chair - Interim	Scurry Co EMS	present
Jason Gruben	Vice Chair - Interim	Mitchell Co EMS	
Sarah Alvarez	Secretary/Hospital Rep	Hendrick South	n/a
Marta Pagura	Treasurer	Air EVAC - Abilene	present
Steven Hobbs	EMS Rep	AirMethods	
Aaron Maxwell	EMS Rep	Abilene Fire	present
Lexie Fiest	Hospital Rep	Comanche Medical	present
Tammy Hamilton	Hospital Rep	Fisher County Hos	present
Sheila Kuelher	Hospital Rep	Knox County Hospital	
Kinls Voss	Hospital Rep	Throckmorton Hospital	present
Deni Davis	Hospital Rep	Rolling Plains Mem Hos	present
Jimmy Bryant	EMS Rep	MetroCare	present
David Allman	EMS Rep	Taylor EMS	present
Jonathan Galinak	First Responder Rep	Eula VFD	present
Stephanie Chapa	Hospital Rep	Hendrick North	present
Marlee Puckett	Executive Director		
Gary Griffith	EMS Program Specialist	DSHS	present