

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
GENERAL ASSEMBLY MEETING MINUTES
10/15/2025**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 1:40 pm

Minutes of Sept 17, 2025 meeting approved as posted on website on motion by Jason Gruben second by Kellie Batangan, all in favor, none opposed.

Financial Review –

EMS RAC	\$ 223,427.98
EMS County	\$ 187,110.00
Tobacco	\$ 91,191.23
SB8	\$ 0
Dues Account	\$ 5,900.70

GRANT REVIEW

EMS County – EMS County ltrs have been emailed to eligible members
Two counties have already submitted invoices and been paid
Deadline for request is 3/31/2026

EMS RAC – Funding has been received. Injury Prevention and Education committees have discussed and will present suggestions for spending for the upcoming year.

RAC Development – Injury Prevention/Education committee have met and will present ideas for approval to the General Assembly approval

Recommended education: Escaping Violent Encounters (Kenny Dennis)
The Escaping Violent Encounters (EVE) course is an EMS oriented self-defense course that was designed by Kip Teitsort; a paramedic, police officer, police officer trainer and martial artist in 1996. Additionally, Kip also created the company Defense Tactics for Escaping, Mitigating and Surviving (DT4EMS) to administer the course. Kip's primary goal in creating the course was to help EMTs be better prepared to handle violent situations after he saw firsthand the realities of violence in EMS. Kip is a subject matter expert for NAEMT, NEMSMA, IAFF and EMS1/FR1 online journals.
www.dt4ems.com.

Very Low on:
Child Safety Tags Paperhouse Karissa Strader
Whale Tags [TXENA Whale - TXENA](#) (Glass cling or stickers)
File of Life Magnets
Grabber, Socks and Nightlights
STEMI/Stroke Magnets
CO2 Monitors

Fire Extinguishers
Sock Pulls

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, De Chokers and Bike Helmets

SB8 – Contract has been completed as of 12/31/2024

Final payment submitted to DSHS and DSHS has taken over the monitoring of the SB8
Contact for future payments & oversight is Sabrina Richardson at
sabrina.lee.richardson@dshs.texas.gov

Motion to approve the Financial and Grant Review by Stephanie Chapa; second by Jonathan Galinak; all in favor, none opposed.

Bylaw Review – No updates as this was updated in July 2025

Committee Review

STEMI – STEMI Plan has recently been updated and there are no changes pending

Stroke – Stroke Plan was emailed to membership for review prior to this meeting.
No changes were suggested for the Stroke Plan that was prepared and sent to membership.

Motion to approve the Stroke Plan that was emailed to the membership by Chase Jarvis; second by Deni Davis; all in favor, none opposed this will be posted on the website.

Performance Improvement - The committee approved striking the below questions that had previously been suggested to be added to the current PI reports. The Committee will review the current PI reports and update the format in a more user friendly format without changing any of the current requested information but will add questions pertaining to Stroke transfers outside of the Big Country RAC area, the reason for the transfer of out the region and if Lytic was given to the patient timely.

Two PI reports were identified needing further review. Additional information and records will be requested for follow up during the January meeting.

~~STEMI~~

- ~~1) How many STEMI in this quarter~~
- ~~2) How many STEMI patients were transported to local Hospitals~~
- ~~3) How many STEMI patients were transported to STEMI facility~~
- ~~4) How many STEMI patients were transported out of the RACD area~~

~~Hospital Only~~

- ~~5) How many patients received Cytic?~~

~~Stroke~~

~~Hospital Only~~

- ~~1) Number of Stroke Activations for the quarter~~
- ~~2) Number of Stroke patients receiving thrombolytic therapy for stroke at your facility~~
- ~~3) Number of Stroke patients receiving thrombolytic therapy within 60 minutes of arrival to your facility~~
- ~~4) Number of Stroke patients admitted to your facility~~

~~EMS/Air Medical~~

- ~~1) Number of Stroke activations for the quarter~~
- ~~2) Number of Stroke patients receiving a Stroke Screen in the field~~
- ~~3) Number of Stroke patients receiving a Stroke Screen Severity in the field~~

Hospital

- 1) How many positive flu cases were admitted this quarter
 - a) How many were vaccinated
- 2) How many positive Covid cases were admitted this quarter
 - a) How many were vaccinated
- 3) How many positive RSV cases were admitted this quarter
- 4) How many positive Measle cases were admitted this quarter
 - a) How many were vaccinated

Hospital – Discussion regarding the need to implement rehabilitation services in the Regional Plan let to all area hospitals have a Critical Access area that provides rehabilitation services to patients in the Big Country. Question #19 in the Assessment was scored a 1 due to the lack of rehabilitation services within the RAC but many members of the RAC can attest to the rehabilitation that is ongoing. The RAC will reach out to Emcompass, Hendrick Center for Rehabilitation and the West Texas Rehab and encourage their involvement in the RAC as a future member. The RAC will also create a list of all rehabilitation services in the Big Country and include that list in the Regional Plan.
** Will Check with Toby Harbuck for Rehabilitation Centers in Region**

Budget/Finance – Monthly reconciliation reports were reviewed by the committee and approved

Education and Injury Prevention –

Funding will be allocated to the following purchases:

Child Safety Tags Paperhouse Karissa Strader Add WHALE language
Whale Tags [TXENA Whale - TXENA](#) (Glass cling) to be put with the current Child
Safety Tags
Develop a pamphlet that explains WHALE that can be used with above
File of Life Magnets
Grabber, Socks and Nightlights
STEMI/Stroke Magnets
CO2 Monitors
Fire Extinguishers
Sock Pulls
Car Door handle Grips (reviewing for costs)

A survey requesting what education is desired during the next fiscal year has been sent to the membership with a deadline of 2 weeks. Once the results are compiled, they will be sent to this committee for review and additional research to determine what education will be provided for the membership during this fiscal year. This education will be paid with RAC Development funds.

EI Funding will be distributed equally to compliant members. Compliant members can submit a request for purchase of equipment or education (through a survey that has been emailed to the membership and placed on the home page of the website). Members should complete the survey requesting what they would like to purchase (or have purchased for them) up to \$3000. As these request are received, they will be sent to the Injury Prevention Education committee for approval. Once approved, if the request is below \$3000 the RAC will make the purchase and have it sent to the member. If it is above \$3000 the member will need to complete the purchase and send the invoice and proof of purchase (cleared front and back of check or bank statement) to the RAC office for reimbursement. Compliance is attending 75% of the GA meetings, completing all PI reports for a rolling calendar and completing all required paperwork/paying dues. Deadline for request is 3/31/2026

Motion to approve the Education/Injury Prevention budget Plan by Jason Gruben; second by Chase Jarvis; all in favor, none opposed this will be posted on the website.

Whole Blood – David Allman, Jimmy Bryant and Aaron Maxwell, chairs of this committee. Contracts are expected soon and the committee will review the contracts prior to signing. Committee is requesting to approve all MOU after the contract is implemented.

Motion to approve the Whole Blood MOU Plan by Stephanie Chapa; second by Jonathan Galinak; all in favor, none opposed this will be posted on the website.

Pediatric –

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Open Forum

- Assessment was completed and submitted to the State in August
- #19 Rehabilitation received a rating of 1 – The regional stakeholders have not integrated rehabilitation resources into the regional system plan
- **See Hospital for implementation plan to correct rating of 1
- Tammy Hamilton is the new Secretary
- Hendrick South appointed Martee Tebow as the member and she was appointed to the Executive Committee pending elections in July.
- Medical Directors Dinner - Invitations were distributed to every service and Hospital to take back to their Medical Director. January 13, 2026. 6:00 – 8:00pm at Miguel's

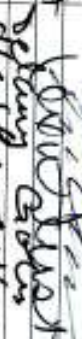
- All membership documents and dues are due now that the fiscal year has started. Email sent reminding all of the requirements to remain in compliance. Please make sure to update the mailing address to 2257 Industrial Blvd Ste A, Abilene, Texas 79602. Some checks are still going to the Rio Mesa address.
- Reminder of New Survey on the home page and also under Injury Prevention called Injury/Prevention Program Reporting. This should be used to report and track any IP and Education Events

Meeting adjourned at 2:52 pm on motion made by Lexie Feist, second by Tammy Hanilton; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

General Assembly Sign in Sheet

Date / /

Provider	Committee	Member Name	Member Signature
Abilene Fire Department	Whole Blood	Aaron Brown	
Abilene Fire Department FRQ	Injury Prevention and Education	Justin Fox	
Air Evac Utelearn Abilene GS	Budget and Finance	Michael Thomas	
Air Evac Utelearn Eastland	STEM	Stephen Ward	
Air Evac Utelearn Brownwood	Budget and Finance	Bobby Baker	
Airtile 29 (Native Air)	Budget and Finance		
Citizens	STEM	Joe Galt	
Coleman County Medical Center	Hospital	Angela Bell	
Comanche County EMS	Injury Prevention and Education	Debra Chappell	
Comanche County Medical Center	Performance Improvement	Debra Chappell	
Cross Plains EMS	Budget and Finance	Delany Golsin	
Eastland Memorial EMS	STEM	Debra Chappell	
Eastland Memorial Hospital	Hospital	Debra Chappell	
Eula VFD	Injury Prevention and Education	Debra Chappell	
Fisher County Hospital District EMS	Stroke	Debra Chappell	
Fisher County Hospital	Performance Improvement	Debra Chappell	
Hamilton EMS	Stroke	Debra Chappell	
Haskell County Ambulance Service, Inc.	Injury Prevention and Education	Debra Chappell	
Haskell Memorial Hospital	Hospital	Debra Chappell	
Hendrick Medical Center Brownwood	Hospital	Debra Chappell	
Hendrick Medical Center North	Injury Prevention and Education	Debra Chappell	
Hendrick Medical Center South	STEM	Debra Chappell	
Jim Med Volunteer Fire Department	Injury Prevention and Education	Debra Chappell	
Knox County EMS	Performance Improvement	Debra Chappell	
Knox County Hospital District	Hospital	Debra Chappell	
Lifeguard Ambulance Service - Brownwood	Performance Improvement	Debra Chappell	
MetroCare Services, Abilene-LP	Whole Blood	Debra Chappell	
MITCHELL COUNTY EMS	STEM	Debra Chappell	
Mitchell County Hospital	Hospital	Debra Chappell	
Potter VFD	Injury Prevention and Education	Debra Chappell	
Ranger Fd-EMS	Budget and Finance	Debra Chappell	
Rolling Plains Memorial Hospital	Performance Improvement	Debra Chappell	
Scurry County EMS	Chair	Debra Chappell	
Shackelford County EMS	Stroke	Debra Chappell	
Stanford EMS	Stroke	Debra Chappell	
Stephens Memorial Hospital	Stroke	Debra Chappell	
Stonewall Memorial EMS	Hospital	Debra Chappell	
STONEWALL MEMORIAL HOSPITAL	Stroke	Debra Chappell	
Sweetwater Fire Department	Hospital	Debra Chappell	
Taylor County EMS	Injury Prevention and Education	Debra Chappell	
Texas State Technical College	Whole Blood	Debra Chappell	
Throckmorton County EMS	Injury Prevention and Education	Debra Chappell	
Throckmorton County Memorial Hospital	Performance Improvement	Debra Chappell	

Old Business:

New Business:

\$70K Bar Development ATA tobacco \$150K → \$8K per marker
Keep stock of items ^{to loss} ~~white sticker~~ or window sticker?
Additional item to carry (Assist to get out of car handle) - TBD

Comments:

Members in attendance:

Name:

Organization:

Jonathan Guelinck
Jenna Chapman
Chris Taylor
Ira McCullough
Bryan Buckley
Kinsi Voss
John Foster
Brenna Hennan
Justin Ray
Stephanie Ortega

Eula VFD
Comanche EMS
SWEETWATER FI
JIMMIE VFD
Sweetwater FI
Throckmorton County Memorial Hospital
Haskell County Ambulance
Hendrick Health Trauma Services
Abilene Fire Dept PRO
Hendrick North

Stroke Committee

(committee)

10/15/2025

(date)

Old Business:

HC P1 Questions

New Business:

How many stroke transfers outside RACD?

Why?

Lytle? <60 min or patient centered reason

Jan 13 - Medical Director Dinner

Stroke Plan - Update stroke designation once certificate received from DSHS

Elizabeth Henry - Choice - Rehab in region

Comments:

Members in attendance:

Name:

Christopher McDonald

Michael Herron

Chase Jarvis

Seprane and

Markus Tabow

Mylynda Dean

Kristen Tamminga

Scott Bolos

Organization:

Stamford EMS

Shackelford Co EMS

Stamford EMS

Stamford EMS

Hendrick Health

Shorewell Mem Hosp EMS

Hendrick Medical Center Greenwood

Hamlin EMS

(Please return minutes to BCRAC Secretary after committee meetings)

Whole Blood Committee

(committee)

10/15/25
(date)

Old Business:

None - This is first "official" meeting.

New Business:

Still waiting to see what contract language looks like from DSHS. Hendrick Regional Blood Center looking to roll out their internal whole blood program late Oct/early Nov. Conducting internal recruiting of male donors OPOS for low titer testing + potential addition to LTOWB donor list. Expecting RAC to receive contract from DSHS by end of November latest. Likely 1st QTR 2026 before were ready to physically place ^{whole} blood on ambulances. In the meantime, have plenty of work to do developing rotation plans, MOUs, protocols, procedures, etc. Our recommendation is that this Whole Blood Committee will adopt + approve MOUs w/ agencies looking to participate in this contract program so we can ensure compliance w/ standards + contract language. APPROX. 7 EMS agencies

Comments: not including ~~our~~ who have existing equipment, etc. in place.

Members in attendance:

Name:

James Bryant
Wesley Hamilton
Jessica Westling
Brenna Furber
Aaron Maxwell
David Allman

Organization:

Metrocare
Metrocare / Abilene Fire
Air Evac
Hendrick Regional Blood Center
Abilene Fire
Taylor Co. EMS

(Please return minutes to BCRAC Secretary after committee meetings)

Big Country Regional Advisory Council

Bank Reconciliation Report

Month/Year July 1, 2025 thru 9/30/2025



Restricted Bank Account



Unrestricted Bank Account

Included in Packet:



Quick Book Reconciliation Reports

Prepared by: Marlee Puckett

Marlee Puckett (Executive Director)

Date: 10/15/2025

Items Noted by Treasurer:

Accounts + books are in order, no discrepancies.

Approved by Budget and Finance Committee on 10/15/2025

Marta Pagura

Approved by Treasurer, Marta Pagura

Approved by Chair, Russel Thomas

Budget & Finance

(committee)

10/15/25
(date)

Old Business:

Monthly review of books & P&L.

New Business:

Monthly review of books & P&L.

Comments:

Everything in order.

Members in attendance:

Name:

Organization:

MARTHA PAGURA
Loren Alexander
Bobby Brinson
Donnell Fox
Delany Golson

Ranger FD+EMS
Air Evac - Brownwood
Ranger FD-EMS
Cross Plains EMS

(Please return minutes to BCRAC Secretary after committee meetings)

Performance Improvement

(committee)

10-15-25
(date)

Old Business:

Reviewed & Updated Quarterly P.I. Questions for Air, EMS
& Hospital

New Business:

- Discussed the reported cases from December through August.
- Updating ^{or reformatting} P.I. forms to be ready to complete in December - ^{Deleting STEMS}
- Reminding everyone that the section for specific occurrence only needs to be completed if you need RAC review

Comments:

Will be requesting additional information & records for 2 P.I. cases for further review via email and/or Teams prior to next in-person meeting.

Members in attendance:

Name:

Organization:

Deni Davis

RPMH

Erin Wagoner

HMC North

Carina Hill

HMC North

marla Bunnell

HMCN

Kelly Hyde

HMC North / RAC - Dated Director

Timmy Hamilton

Chlor Hospital

Debie Feist

Commonwealth County Med Center

Juan Myrillo

KCH EMS

Kenny Dennis

LGA - Brown County EMS

(Please return minutes to BCRAC Secretary after committee meetings)

Old Business:

Passed STEMI Plan

PI Report & STEMI

- Did patient receive a lytic (#)

- State why patient is transported out (#)

New Business:

① STEMI Data from the RDC will be pulled by PI

Comments:

Members in attendance:

Name:

Kellie Butangen
Jason Gault
Linda Moffatt
Gail Scruggs
Kelley Hodges
Heather Loftis
Taryn Riden
Lexie Feist

Organization:

Citizens EMS
Mitchell Chambers EMS
HMC South/North-AMI Card.
HMC AMI-Stroke Navigator
Throckmorton Co EMS
Eastland Memorial Hospital EMS
Potosi VFD
Comanche County Medical Center

Hospital

(committee)

10/15/25

(date)

Old Business:

~~Pediatric Rehab~~ in Class 2 Flight? will reach out to her about class to train us.

New Business:

Critical Access & Rehab - all hospitals in RAC
Knox Co Hospital - SWB
Haskell Hospital - SWB
Mitchell Co Hosp - SWB
Stephens Memorial - SWB
Coleman Hospital - SWB

Comments:

Members in attendance:

Name:

Sheila Kuehler
Yvette Leland
Dwayne Harris
Teresa Saiz
Angela Bell
Meghan Shelton

Organization:

Knox Co Hospital
Mitchell County Hospital
Hendrick Medical Center BWO
Stephens Memorial Hospital
Coleman County Medical Center
Haskell Memorial Hospital

(Please return minutes to BCRAC Secretary after committee meetings)