

**BIG COUNTRY REGIONAL ADVISORY COUNCIL  
GENERAL ASSEMBLY MEETING MINUTES  
4/16/2025**

Roll Call:      See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 1:34 pm

Minutes of March 19, 2025 meeting approved as posted on website on motion by Stephanie Chapa; second by Dwayne Harris, all in favor, none opposed.

**Financial Review –**

EMS RAC	\$ 35,407.95
EMS County	\$ 45,051.55
Tobacco	\$ 55,008.30
SB8	\$ 7,517.89
Dues Account	\$ 8,817.89

**GRANT REVIEW**

**EMS County –**      Deadline for submitting EMS County invoices and proof of payment was 3/31/2025.  
All eligible recipients have provided those documents and payments have been made.

**EMS RAC –**      Request for Equipment deadline was 3/31/2025.  
These requests will continue to be reimbursed (or purchased) as invoices/proof of payment are received (or log in information for the vendor) This project is roughly 60% completed.

This grant continues to be used for administrative expenses

**RAC Development – Pending education needs clarification/additional information**

**\$10,000 TNCC –** Sarah will send registration lists at the end of the month to review for reimbursement. Paying these as they are received.

**\$6,000 Bob Page –** two day event was completed and very well received. Special thanks to David Allman for organizing the event and a HUGE thank you to Martee Tebow and Linda Moffett for being the boots on the ground during the two day event.

58 BOTH 12 Lead ECG and Capnography Seminars

*33 did not show for both days*

17 ONLY 12 Lead ECG Recognition Seminar

*6 did not show for 12*

2 ONLY Capnography Seminar

*1 did not show*

*\*\* although the class was a flat fee, the study materials had to be printed and the no-shows costs the RAC \$480 \*\**

Discussion continued on how to ensure those that sign up for a class keep their commitment and attend. Suggestions include: charge a fee to

the sponsoring agency if their attendees do not show, hold a deposit that can be refunded after showing for a scheduled class, charge the sponsoring agency and reimburse for attendees that keep enrollment.

**\$4,000 CISM** – Scheduled for May 27-28 Auxiliary B @ HMC-north (Nancy Willis and Ashley Waldrip room contact) Registration will open for this at the end of April and remain open to only RAC members until 5/15 and then open to the public. We have had two people not affiliated with the RAC inquire about attending the CISM course. It can accommodate 20 -25

**\$15,000 Cadaver** Bulverde location costs \$345  
Availability 6/3  
Availability 7/29  
Availability 8/12

The RAC send out an email requested those interested in the Cadaver Lab to respond with the number of participants they would like to send. Once those #s are in, the RAC will either attempted to arrange a private class for BCRAC attendees or work with the Bulverde location to accommodate those wanting to attend and pay the costs of the training. Deadline for response is 4/25/25

*Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets*

**SB8** – Contract has been completed as of 12/31/2024  
\$8,817.89 is the amount that has been repaid since the close of the contract 12/31/2024. The RAC will continue to collect repayments through June 2025

**The RAC will continue to collect repayments for withdrawn students until July 2025**

Motion to approve the Financial and Grant Review by Chase Jarvis; second by David Allman; all in favor, none opposed.

**Bylaw Review** – Chase Jarvis and Delany Gohlson will review the by-laws and make recommendations to be presented to the General membership prior to July meeting. During the July meeting the By-laws will be approved for the 2025 -2026 year.

#### **Committee Review –**

**STEMI** – STEMI committee is actively reviewing the current STEMI plan and will make any recommendations to be reviewed by the General membership. The STEMI committee also developed the following five questions to be incorporated into the Performance Improvement survey that is completed by all members. These questions will be reviewed by the Executive Committee to ensure they create a bridge for actively collecting all of the data elements required by the Assessment due 8/31/2025.

- 1) How many STEMI in this quarter
- 2) How many STEMI patients were transported to local Hospitals
- 3) How many STEMI patients were transported to STEMI facility
- 4) How many STEMI patients were transported out of the RACD area  
Hospital Only
- 5) How many patients received Cytic?

**Stroke** – Hendrick Medical Center has 24/7 thrombectomy capability. Hendrick is working on outreach to get the work out about the 24/7 thrombectomy. The Stroke committee also developed the following five questions to be incorporated into the Performance Improvement survey that is completed by all members. These questions will be reviewed by the Executive Committee to ensure they create a bridge for actively collecting all of the data elements required by the Assessment due 8/31/2025.

Hospital Only

- 1) Number of Stroke Activations for the quarter
- 2) Number of Stroke patients receiving thrombolytic therapy for stroke at your facility
- 3) Number of Stroke patients receiving thrombolytic therapy within 60 minutes of arrival to your facility
- 4) Number of Stroke patients admitted to your facility  
EMS/Air Medical
- 1) Number of Stroke activations for the quarter
- 2) Number of Stroke patients receiving a Stroke Screen in the field
- 3) Number of Stroke patients receiving a Stroke Screen Severity in the field

## **Performance**

**Improvement** – Additional review of the past PI is needed. There are no new PI issues to review from the current PI reports. PI Committee recommended removing question #1 from all surveys “Number of trauma patients sedated in the field with head injury.” This request was approved by the General Membership. The PI committee approved the addition of questions for Stroke, STEMI and Hospital to actively create a bridge for data elements required by the Assessment due 8/31/2025

**Hospital** – Hospitals continue to actively receive Pediatric Rediness training. The Hospital committee also developed the following questions to be incorporated into the performance Improvement survey that is completed by all members. These questions will be reviewed by the Executive Committee to ensure they create a bridge for actively collecting all of the data elements (Fly, Covid, RSV and Measles) required by the Assessment due 8/31/2025

- 1) How many positive flu cases were admitted this quarter
  - a) How many were vaccinated
- 2) How many positive Covid cases were admitted this quarter
  - a) How many were vaccinated
- 3) How many positive RSV cases were admitted this quarter
- 4) How many positive Measle cases were admitted this quarter
  - a) How many were vaccinated

**Budget/Finance** – Financial reconciliation reports are reviewed monthly by the treasure. All financial activity was reviewed by the Budget and Finance committee and no discrepancies were found. Upon reviewing the Budget and Finance portion of the Assessment all aspects appear to be met with the recommendation of posting the agenda on the website prior to meetings.

**Education and Injury Prevention** – This committee has actively been involved with the EMS RAC Equipment purchase project reviewing all requests. The Education and Injury Prevention committee actively prepares and proposes the Budget and funding allocations at the beginning of the Fiscal Year during the October meeting. These allocations are presented to the membership and approved. After reviewing the Budget and funding allocations in the Assessment, the Education and Injury Prevention committee suggests compiling a budgetary review to be distributed in October for the preceeding year as well as continue the proposal, review and approval of the new budget expenditures in October to be compliant with the recommendations of the Assessment.

**Pediatric** – No report available as this committee meets at a different time then the regular RAC committees

Motion to approve the By-Law and Committee Review by Marta Pagura; second by Jason Gurben; all in favor, none opposed.

#### **Open Forum:**

- Assessment – RAC Executive members will continue to work towards the completion of the Assessment. The committee will review the questions to be added to the PI surveys submitted by the Hospital, STEMI and Stroke prior to changes being made to the PI surveys.
- Hendrick has created an Injury Prevention and Outreach Coordinator for the Abilene Market. Brenna Hennan has accepted the role
- NEMSIS new “patch” will be released soon. It is adding additional features that have been implemented by the Federal Government.
- A new version of the STB program has been released. An email will be sent to the membership with the new rollout.
- Citizens EMS will hold the following classes available for all members
  - CISM class 4/28 – 30
  - Applied Suicide Skills Intervention Training 8/29 – 29
  - (Flyers will be attached to the minutes and posted on the website)
  - Citizens has also made an online module training available for anyone unable to attend the in-person Resiliency Training (QR code attached)

Meeting adjourned at 2:34 on motion made by Chase Jarvis, second by Jason Gruben; all in favor, none opposed.

Respectfully submitted,  
Marlee Puckett, Executive Director

GENERAL ASSEMBLY MEETING 4/16/2025

Provider	Member Name	Member Signature
Abilene Fire Department	Donna M. Brown	
Abilene Fire Department FRO	Justin Ray	
Air Evac Lifeteam Abilene 53	MARCIA PRAVITT	
Air Evac Lifeteam Eastland	Stephens, W.D.	
Citizens	Tonya Puryear	
Coleman County Medical Center	Nicole Burroughs/Presiden	
Comanche County EMS	JOSHUA CHABRIER	
Comanche County Medical Center	Sarah Thompson	
CROSS PLAINS EMERGENCY MEDICAL SERVICE	Bryan Gibson	
Eastland Memorial EMS	Josh Leitz	
Eastland Memorial Hospital	Ashley Salazar	
Eula VFD	Tammy Hamilton	
Fisher County Hospital District EMS	Lauree Davis	
Fisher County Hospital	Tammy Hamilton	
Hamilton EMS	Scott Baker	
Haskell County Ambulance Service, Inc.	John Foster	
Haskell Memorial Hospital	Stephanie Harris	
Hendrick Medical Center Brownwood	Stephanie Harris	
Hendrick Medical Center North	Carolee Hester	
Hendrick Medical Center South	Jim Ned Volunteer Fire Department	
Jim Ned Volunteer Fire Department	Knox County EMS	
Knox County EMS	Knox County Hospital District	
Lifeguard Ambulance Service - Brownwood	James Rupert	
MetroCare Services, Abilene-LP	James Rupert	
MITCHELL COUNTY EMS	Jason Gruben	
Mitchell County Hospital		
Native Air		
Ranger College		
Ranger Fd-EMS	Deni Davis	
Rolling Plains Memorial Hospital	Deni Davis	
Scurry County EMS	Ashley M. Donald	
Shackelford County EMS	Christopher M. Donald	
Stanford EMS	Heather E. F. EMS	
Stephens Memorial Hospital		
Stonewall Memorial EMS		
STONEWALL MEMORIAL HOSPITAL		
Sweetwater Fire Department		
Taylor County EMS	David Allman	
Texas State Technical College		
Throckmorton County EMS	Kelby Hodges present as witnessed by Jason Gruben	
Throckmorton County Memorial Hospital	Kelby Hodges	

Potosi VFD  
HMC Trauma Services

Taryn Rider  
Dawnie Deman

David Allman  
Jason Gruben



# Performance Improvement

(committee)

4-11-25  
(date)

## Old Business:

Outside facility review awaiting Dr. Hyde to review all EMS

No cases to be reviewed this quarter.

## New Business:

Patient Care to be reviewed line - just reminder if inputting a number be sure to provide pt chair with pertinent information for committee review.

Would like to make a request to remove question 1 # of trauma pt sedated in field w/ head injury.

## Comments:

## Members in attendance:

Name:  
Kinsi Voss  
James Bryant  
Sarah Thompson  
Jimmy Hamilton  
Carina Hall  
Brandi Roberson  
Kerry Dennis  
Walter Awariz

Organization:  
Throckmorton County Memorial Hospital  
Iroquois County Jail  
Ferryburg  
Hendrick Health - North  
Hendrick Medical Center  
Life Guard Ambulance  
HMC South

(Please return minutes to BCRAC Secretary after committee meetings)

Hospital

(committee)

4/16/25

(date)

Old Business:

Peds readmission - training <sup>off</sup> continues. continues.

New Business:

Angela Bell new Trauma Coordinator - will come to July meeting.

Questions created for epidemiology PI - to include Flu, Covid, RSV, ~~Respiratory~~ <sup>measles</sup>

Comments:

Members in attendance:

Name:

Organization:

Haley Morrow

Michelle Burdick

Ashley Salge

Antony Waldrip

Holly Edgar

Kregan ~~Hardy~~  
Dwayne Harris

Knox Co. Hospital

Coleman County Medical Center

Eastland Memorial Hospital

Vandenberg Health

Hedg Stephens Memorial Hospital  
SAH

(Please return minutes to BCRAC Secretary after committee meetings)

1) How many positive flu cases were admitted this quarter?

~~A. Vaccinated~~ A: How many were vaccinated?

2) How many positive Covid cases were admitted this quarter?

A. How many were vaccinated.

3) How many positive RSV cases were admitted this quarter?

4) How many positive ~~measles~~ measles cases were admitted this quarter?

A. How many were vaccinated?

5)

6)



Old Business:

May 27 + 28 CIOM

New Business:

Comments:

Possible TCAR for Nursing @ 2026 Trauma Care after ~~Incident~~  
Possible ABLIS for 2026

Members in attendance:

Name:

Jonathan Gzelling  
John Foster (Haskell)  
Justin Ray  
Aaron Maxwell  
Jaguar Chapman  
Stephanie Chapa  
David Allman  
Taryn Kiden  
Brenna Herman  
Tim Brennan

Organization:

Eula VFD  
Haskell CO. Ambulance  
Abilene Fire FRO  
Abilene Fire  
COMANCHE COUNTY (EMS)  
Henrick North  
Taylor co. EMS  
Potosi VFD  
Brenna Herman Trauma Services  
Jin Road VFD  
HMC

# Stroke

(committee)

04-16-25

(date)

Old Business:

None

New Business:

- 1- Discussed development of Stroke specific PI questions for reporting per DSHS requirement
- 2- HMC North has 24/7 thrombectomy capability. Need outreach to get the word out to this Region; Possible news & social media presentations next month for Stroke Awareness Month.

Comments:

Members in attendance:

Name:

Deni DAVIS  
Barbara Boggs  
Maitee T. Bow  
Stephane L. Bow  
Christopher McDonald  
Kristen McDonald  
Olivia Jarvis  
Scott Belus

Organization:

RPMH  
HMC-S  
HMC  
Air Evac Eastland  
Stanford EMS  
Shockelford EMS  
Frisco County Hospital EMS  
Hamlin EMS

(Please return minutes to BCRAC Secretary after committee meetings)

# PI Questions Regarding Stroke Reporting

Hospital  
PI

- 1) Number of Stroke Activations for Quarter  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2) Number of Stroke patients receiving thrombolytic therapy for stroke at your facility.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3) Number of Stroke patients receiving thrombolytic therapy within 60 minutes of arrival to your facility.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) Number of Stroke patients transferred to a designated Stroke Facility.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5) Number of Stroke patients admitted to your facility.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMS/Air  
Transport  
PI

- 1) Number of Stroke activations for quarter.  
\_\_\_\_\_  
\_\_\_\_\_
- 2) Number of Stroke patients receiving a Stroke Screen in the field.  
\_\_\_\_\_  
\_\_\_\_\_
- 3) Number of Stroke patients receiving a Stroke Severity Screen in the field.  
\_\_\_\_\_  
\_\_\_\_\_



STEMI

(committee)

4-16-25

(date)

Old Business:

STEMI

New Business:

We worked on Question For the Survey.

Working STEMI for Review

Comments:

Members in attendance:

Name:

Jason Greenben

Josh Loftis

Kelby Hodges

Tony Puryear

Linda Moffatt

Gail Scurry

Organization:

Mitchell County EMS

Eastland EMS

Throckmorton Co EMS

Citizens EMS

Hendrick Medical Center

Hendrick MC

(Please return minutes to BCRAC Secretary after committee meetings)

1) How many STEMI in this Quarter?

2) How many Transported to local hosp.

3) How many Transported to STEMI center

4) How many transport out of RAC-D

Hospital only

5) How many pt's Received a Cytic

6)



As part of the RAC Assessment required by DSHS, please review the below and develop questions that can be added to the Performance Improvement survey that would meet the requirements for your committee. These questions will be added to the Hospital, EMS and Air Medical Performance Improvement surveys.

See attached with below:

4. Trauma and Emergency Healthcare System Plan

- a. The RAC must have a written trauma and emergency healthcare system plan that is developed through stakeholder collaboration and revised on the even years of the department contract.
- b. The regional trauma and emergency health care system plan must integrate EMS, trauma, stroke, maternal, neonatal, cardiac, and other time-sensitive disease processes.
- c. The RAC must have processes to implement, monitor, and evaluate the trauma and emergency healthcare system plan.

EMS

EKG §

STEMI § how many

Transported to local hosp

Transported to STEMI ctr

Transported out of RAC-D

HOSP

# of STEMIs

Indicator	Scoring		
<p>There is an established regional systems of care surveillance process that can, in part, be used to support performance measures. The data available is integrated into the regional system plan.</p>	<p>0. Not known</p> <p>1. There are no established region-wide systems of care surveillance processes.</p> <p>2. There is a regional systems of care data collection process, but not all EMS providers or hospitals in the service area contribute to the database.</p> <p>3. There is a regional systems of care data initiative with all EMS providers and designated hospitals in the region contributing data for the incidence of EMS transports, hospital admissions, and mortality only. The data is integrated into the regional system plan.</p> <p>4. In addition to #3, the hospital data is used in conjunction with the EMS data system or hospital discharge data.</p> <p>5. In addition to #4, the regional data is accessible electronically and has consistent data definitions, with the established EMS writstand identifier and processes in place to support report writing. The data supports prevention strategies, coalition building, public awareness, surveillance, and performance improvement with stakeholder input to define priorities and initiatives. Processes for sharing and linking data exist between EMS, public health, and the trauma and emergency health care system participants, with this data being used to monitor, investigate, and diagnose regional community health risks.</p>	<p><b>Score:</b> _____</p> <p>The RAC stakeholders are involved in the scoring system, but the RAC will complete the final score. If the RAC identifies a score of less than 3, the stakeholders must define a detailed system advancement plan to improve the process and raise the assessment score to 3. The system advancement plan must be written in a "SMART" goal format.</p> <p><b>S – Specific details of the action</b></p> <p><b>M – Must be measurable</b></p> <p><b>A – Actions must be attainable and designed to improve processes</b></p> <p><b>R – Relevant to the goals of the RAC</b></p> <p><b>T – Must have a time defined to reach the goals</b></p> <p>If a score of "5" is defined by the RAC stakeholders, they will define the leaders and key factors that led to establishing the "best practice" and define measures to share these practices.</p>	<p><input type="checkbox"/> System Advancement Plan</p> <p><input type="checkbox"/> Sharing the "Best Practice"</p>

# Budget + Finance

(committee)

4/16/24

(date)

## Old Business:

Monthly review of Budget + monthly books.

## New Business:

RAC ASSESSMENT requirement for Business / Finance

"The annual budget + the regional EMS + trauma systems of care and emergency health care system funding allocations + priorities are shared to the RAC general membership. This must be an Agenda Item in the general membership meeting. Membership meeting and agendas must be posted on the RAC website"

## Comments:

We need to post AGENDA on RAC website to be compliant.

## Members in attendance:

Name:

Organization:

Marta Pague  
Dawn Fox  
DeLany Goben

AIR EVAL - ART  
Ranger FD-EMS  
Cross Plains EMS

(Please return minutes to BCRAC Secretary after committee meetings)





LivingWorks  
ASIST



RESILIENT

# Applied Suicide Skills Intervention Training (ASIST)

This training, funded through our grant, equips first responders, healthcare providers, and school staff with the tools to support peers using ASIST. Free to attend – **seats are limited, RSVP required.**

**REGISTER NOW**

Let's Join Us

**August  
28-29, 2025**

08:00 AM - 05:00 PM



**Clyde Auxiliary Building  
2515 South Access Road West  
Clyde, Texas 79510**



## What is taught?

- ☒ Pathway to Assistance for Life (PAL)
- ☒ Clear guidance on how to assist someone with suicidal ideation
- ☒ Identify signs of suicidal thoughts and respond effectively.
- ☒ Build confidence and skills through guided practice

Sponsored By  
**Citizens EMS :**

**325-893-5754**

[administrator@citizensems.net](mailto:administrator@citizensems.net)

<https://sites.google.com/citizensems.net/callahan-resiliencehub>





## CRITICAL INCIDENT STRESS MANAGEMENT

# CISM

### ICISF GROUP & INDIVIDUAL CLASS

#### **TRAINING INCLUDES:**

- ✓ This internationally recognized certification equips you to provide standardized intervention for both groups and individuals following a critical incident.
- ✓ Each person will receive a certificate in both Group and Peer
- ✓ Lunch each day is provided

**APRIL 28-30 | 8:00 AM**

CITIZENS EMS STATION  
911 S 1ST ST W, BLG A  
CLYDE, TEXAS 79510

**SPONSORED BY CITIZENS EMS**  
**FACILITATORS: READINESS GROUP**



- ✓ SPACE IS LIMITED
- ✓ RECOMMENDED FOR LOCAL FIRST RESPONDERS AND HEALTHCARE PROVIDERS

**SCAN HERE**

### **CONTACT US:**



325-893-5754



administrator@citizensems.net





# ONLINE MODULE TRAINING

For those unable to attend in-person Resiliency Training due to work or volunteer schedules, our Online Module Training is available through a partnership with Readiness Group, provided by Citizens EMS. Simply request access to receive the materials, and a Peer Team Member will follow up during a training meeting to support your progress.

SCAN



[Register Here](https://sites.google.com/citizensems.net/callahanresiliencehub/)



[https://sites.google.com/citizensems.net/  
callahanresiliencehub/](https://sites.google.com/citizensems.net/callahanresiliencehub/)