

**BIG COUNTRY REGIONAL ADVISORY COUNCIL  
EXECUTIVE MEETING MINUTES  
3/19/2025**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:00 am

Minutes of February 19, 2025 meeting approved as posted on website on motion by David Allman; second by Jason Gruben, all in favor, none opposed.

**Financial Review –**

EMS RAC	\$ 65,623.31
EMS County	\$ 99,541.98
Tobacco	\$ 68,277.29
SB8	\$ 7517.89
Dues Account	\$ 7,744.73

**GRANT REVIEW**

**EMS County –** Reminder of deadline for sending in invoices and proof of payment is 3/31/2025 received. Reminder notices have been sent to those that have not responded with the needed information. All invoices and proof of payment must be dated between 9/1/2024 – 3/31/2025. EMS County disbursements will be made as received

**EMS RAC –** Request for Equipment is going very well and continues to be underway for all eligible compliant members. Submit the request through the survey monkey on the website – it will be reviewed by the injury prevention education committee. 29 members have completed the request and have been approved. If approved member will be notified and Marlee will work with member to complete the purchase or reimburse up to \$3000 if the amount requested is over \$3000. Deadline for submitting request is 3/31/2025

This grant continues to be used for administrative expenses

**RAC Development – – Pending education needs clarification/additional information**

**\$10,000 TNCC** – Sarah Alvarez is working with the RAC office sending TNCC registrations monthly. These will be reviewed and paid as possible.

**\$6,000 Bob Page** - \$4,800 for two-day seminar Multi-Lead Medic and Capnography will be held 4/11&12 at Hendrick Health Service Center at the Mall of Abilene. Currently 73 registrants

**\$4,000 CISM** – Scheduled for May 27-28 Auxiliary B @ HMC-north (Nancy Willis and Ashley Waldrip room contact) CE will be available for Prep or Special Conditions

**\$15,000 Cadaver** – Aaron continues to work to secure a sight in either Lubbock or San Antonio. Anticipating more information to be presented during the April GA meeting.

*Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits,*

**SB8** – Contract has been completed as of 12/31/2024

\$7517.89 is the amount that has been repaid since the close of the contract 12/31/2024  
Previously reported amount of \$8656 was prior to one check clearing the bank that was reimbursement for a scholarship

**The RAC will continue to collect repayments for withdrawn students until July 2025**

Motion to approve the Financial and Grant Review by Jason Gruben; second by Marta Pagura; all in favor, none opposed.

**Bylaw Review** – No action needed

**Committee Review** – No action needed

**STEMI** –

**Stroke** –

**Performance Improvement** - REMINDER Currently reporting for Dec, Jan and Feb Due date is 3/31/2025

**Hospital** –

**Budget/Finance** – Reconciliation reports for Feb 2025 reviewed and approved

**Pediatric** –

**Open Forum:**

- Assessment – RAC Executive members will meet at 9:00 on 4/16/2025 prior to GA meeting to formulate a plan
- Hendrick has created an Injury Prevention and Outreach Coordinator for the Abilene Market. Brenna Hennen has accepted the role
- NEMSIS new “patch” will be released soon. It is adding additional features that have been implemented by the Federal Government.
- A new version of the STB program has been released. An email will be sent to the membership with the new rollout.

Meeting adjourned at 10:13 on motion made by Marta Pagura, second by Lexie Feist; all in favor, none opposed.

Respectfully submitted,  
Marlee Puckett, Executive Director

# BCRAC Executive Committee

3.19.2005

Executive Council	Position	Affiliation		Signature
Russel Thomas	Chair - Interim	Scurry Co EMS		present
Jason Gruben	Vice Chair - Interim	Mitchell Co EMS	Steml	present
Sarah Alvarez	Secretary/Hospital Rep	Hendrick South	PI	present
Marta Pagura	Treasurer	Air EVAC - Abilene	Budget	present
Steven Hobbs	EMS Rep	AirMethods	Budget	present
Aaron Maxwell	EMS Rep	Abilene Fire	Injury and Ed	present
Lexie Fleest	Hospital Rep	Comanche Medical	Hospital	present
Tammy Hamilton	Hospital Rep	Fisher County Hos	PI	Excused
Shella Kuelher	Hospital Rep	Knox County Hospital	Hospital	absent
Knsi Voss	Hospital Rep	Throckmorton Hospital	PI	present
Dani Davis	Hospital Rep	Rolling Plains Mem Hor	PI	present
Jimmy Bryant	EMS Rep	MetroCare	PI	present
David Allman	EMS Rep	Taylor EMS	injury and Ed	present
Jonathan Galinak	First Responder Rep	Eula VFD	injury and Ed	present
Stephanie Chapa	Hospital Rep	Hendrick North	injury and Ed	present
Marlee Puckett	Executive Director			present
Gary Griffith	EMS Program Specialist	DSHS		present