

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
04/17/2024**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:00am

Minutes of March 20, 2024 meeting approved as posted on website on motion by David Allman; second by Jonathan Galinak, all in favor, none opposed.

EMS RAC	\$ 116,038.54
EMS County	\$ 121,334.38
Tobacco	\$ 40,864.90
SB8	\$ 153,031.26
Dues Account	\$ 5,354.49

GRANT REVIEW

EMS County – Deadline 3/31/2024 for participation has past
All invoices and proof of payment have been received and payments are pending.

EMS RAC – Due to the additional funding received this year, the RAC is accepting request for equipment and education from the compliant members. Request were accepted via survey monkey from 1/18/2024 through 3/31/2024 and will be reviewed for approval during committee meetings by the injury prevention/education committee. All request will be returned to the member with instructions on how to proceed. If approved and the items are \$3000 or below, the member should put the items in the cart (matching what was approved) and send Marlee the sign on information. Marlee will then sign on to the vendors website and complete the purchases and have those purchases sent to the member. If the request exceeds \$3000, the member should make the purchase and then send the invoice and proof of purchase to the office and it will be reimbursed up to \$3000.

Request not approved were due to compliance issues.

This grant continues to be used for administrative purposes.

RAC Development – Injury Prevention/Education reimbursement program paid up to \$5000 for those that participated for the 2023 -2024 fiscal year

AAAM course has rescheduled for May 16 & 17 due to minimum requirements of attendees

Minimum Requirements:

- Minimum of 6 months (1 year or more suggested) experience working with AIS either in a trauma registry or coding of injury cases
- Basic anatomy course or equivalent
- Basic medical terminology course or equivalent

** Must have a commitment to attending the class

** Must meet the minimum requirements above

****Total costs will be \$13750 plus breakfast/lunch two days**

Friedrich	Robert	Hendrick North
Kiser	Heather	Stonewall Memorial Hospital
Campbell	Holli	Stephens Memorial Hospital
Usener	Leticia	Mitchell County Hospital
Pickett	Chancy	Coleman County Medical Center (unable to attend)
Hennan	Brenna	Hendrick Medical Center
Lackey	Christa	Hendrick Health System
Roberson	Brandi	Hendrick Medical Center
Zapata	Susie	Hendrick Health
Davis	Deni	Rolling Plains Memorial Hospital
Edgar	Holly	Stephens Memorial Hospital
Thompson	Sarah	Comanche County Medical Center
Voss	Kinsi	Throckmorton County Memorial Hospital
Woody	Yvette	Mitchell county hospital
SHELTON	MEGHAN	HASKELL MEMORIAL HOSPITAL

We need one more attendee in order for the class to make but will accept up to 5 more attendees if others need the course. If we cannot get one more attendee from RAC membership, we will open it up to the state. All materials will be mailed to the RAC office and distributed on May 16.

Executive members discussed adding the AIS Course for documentation to the AAAM Course but the RAC will not offer that course in conjunction with AAAM at this time.

The RAC will be responsible for breakfast and lunch for the course. This will be paid out of dues.

Multiple RACs are now using the EMS Triage wristbands. RACD will not use these at this time.

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets

SB8 – Currently paid out \$646,170.93

41 Basic EMT (5 have withdrawn – 1 has committed to repayment and is currently repaying, 1 is paid in full and 32 will be sent to the state) 2 have requested and been approved for extensions

19 AEMT (5 have withdrawn and 4 have not responded to repayment request – we are working with one on a repayment plan)

57 Paramedic (4 have withdrawn, 1 has been repaid in full and 2 have not responded to Repayment, 1 has committed to repayment and will be sent to the state request & 1 is pending repayment) 7 have requested and been approved for extensions

EMS Sponsor is responsible for tracking reporting progress –

All sponsors will receive a information for the students they pledged to sponsor. These handouts will need to be completed monthly and sent back to the office for proper monitoring of progress, completion or dropouts.

Statewide 1700 new EMTs have been added to trucks from the SB8 project.

The statewide dropout rate is around 14%.
RACD is still well under that % at this time.

Motion to approve the Financial and Grant Review by Jimmy Bryant; second by Tammy Hamilton; all in favor, none opposed.

Bylaw Review – During General Assembly, a committee will need to be appointed to review the By-laws in order to have those approved at the July meeting

Committee Review

STEMI – STEMI plan has been sent to general membership for review and will be presented for approval during the GA meeting – there has been no response from membership

Stroke –

Performance Improvement - New Hospital PI passed out to review. The committee is requesting approval to implement this new PI report for the Hospitals starting next reporting period. If approved, I will convert it to the survey monkey to be used following the current reporting period.

Hospital –

Budget/Finance –

Education and Injury Prevention – will review the request for equipment during committee

Pediatric – Elisha Riggins is the new Pediatric Readiness Coordinator representing RAC

Open Forum:




- Stephanie Chapa (Hendrick North) and Chancy Pickett (Coleman Hos) have accepted the nominations to be appointed to the Executive Committee
- Previously we were told all Trauma Program Managers would be required to complete the ICS 300 or disaster courses before June 30. This requirement has been lifted and there is no longer a requirement for TPMs to take ICS 300 or the disaster courses.

Meeting adjourned at 11:21 on motion made by Sarah Alvarez, second by Aaron Maxwell; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

BCRAC Officers/Board Members

4/17/2024

Executive Council	Position		Affiliation	Signature
Russel Thomas	Chair - Interim	August, 2024	Scurry Co EMS	
Jason Gruben	Vice Chair - Interim	August, 2025	Mitchell Co EMS	
Sarah Alvarez	Secretary/Hospital Rep	August, 2024	Hendrick South	 requested excuse work meeting
Marta Pagura	Treasurer	August, 2025	Air EVAC - Abilene	
Steven Hobbs	EMS Rep	August, 2025	AirMethods	
Aaron Maxwell	EMS Rep	August, 2024	Abilene Fire	
Lexie Fleest	Hospital Rep	August, 2024	Comanche Medical	
Tammy Hamilton	Hospital Rep	August, 2025	Fisher County Hos	
Sheila Kuelher	Hospital Rep	August, 2024	Knox County Hospital	
Chancy Pickett	Hospital Rep	August, 2024	Coleman Hospital	
Deil Davis	Hospital Rep	August, 2024	Rolling Plains Mem Hos	
Jimmy Bryan †	EMS Rep	August, 2024	MetroCare	
David Allman	EMS Rep/Web Design	August, 2024	Taylor EMS	
Jonathan Gallnak	First Responder Rep	August, 2025	Eula VFD	
Stephanie Chapa	Hospital Rep	August, 2025	Hendrick North	
Marlee Puckett	Executive Director			
Gary Griffith	EMS Program Specialist		DSHS	