

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
10/16/2024**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:003 am

Minutes of August 21, 2024 and Sept 18, 2024 meeting approved as posted on website on motion by David Allman; second by Jonathan Galinak, all in favor, none opposed.

FINCANCE REVIEW

EMS RAC	\$ 199,386.68
EMS County	\$ 221,710.95
Tobacco	\$ 76,919.74
SB8	\$ 11,569.88
Dues Account	\$ 10,415.55

GRANT REVIEW

EMS County – All eligible recipients have been sent information regarding their EMS County Disbursement. Reimbursement will be made as invoices and proof of payment are received. All invoices and proof of payment must be dated between 9/1/2024 – 3/31/2025. All recipients will be sent an additional email with the correct spreadsheet attached that will need to be returned with the invoices and proof of payment.

EMS RAC – – Funding has been received. This includes the additional funding of \$150,000 Injury prevention/education committee will be reviewing the education that has been requested by membership (see attached) as well as other funding opportunities for this next fiscal year

This grant continues to be used for administrative expenses

RAC Development – Funding for FY 24 – 25 received. The Education and Injury prevention committees will discuss how these funds will be used this next fiscal year. Does the committee want to continue to funding the injury prevention and fall prevention projects utilized for the entire region.

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, sock pulls, child ID kits, STB kits, De Chokers and Bike Helmets

** Consideration for the fire blankets as a future injury prevention item

SB8 – Currently paid out \$737,632.31

57 Basic EMT (9 have withdrawn – 2 have repaid in full and 2 are repaying

19 have completed the program and obtained their certification

14 should have completed but there is no record of them becoming certified – emails have been sent to these 14 students asking for status and emails will be sent to their sponsors for additional information

15 are still enrolled

22 AEMT (5 have withdrawn – 1 has repaid
7 have completed the program and obtained their certification
8 should have completed but there is no record of them becoming certified –
emails have been sent to these 8 students asking for status and emails
will be sent to their sponsors for additional information
2 are still enrolled

62 Paramedic (9 have withdrawn, 1 has been repaid in full, 2 are repaying)
22 have completed the program and obtained their certification
11 should have completed but there is no record of them becoming certified –
emails have been sent to these 14 students asking for status and emails
will be sent to their sponsors for additional information
20 are still enrolled

** Display of all SB8 scholarship recipients is displayed for membership to review.
Color coded as follows: blue still enrolled, green completed and certified, red
withdrew, pink withdrew but repaid in full, gold and white – need assistance as
unable to contact the student

***** EMS Sponsor is responsible for reporting progress, success, hours worked or
Termination monthly**

Very little money left with several applications pending approval recommended
to pay on a first come basis and continue to disburse even if a scholarship can not be
paid in full by reimbursing the EMS service the amount available. If additional
repayment is received, additional reimbursement can be made until the contract is
fulfilled 12/31/2024

Motion to approve the Financial and Grant Review by Marta Pagura; second by Jason Gruben; all in favor,
none opposed.

Bylaw Review – Bylaws approved and posted to the website as of July 2024

Committee Review

STEMI –

Stroke – Deni Davis has been appointed as the chair of this committee

Performance Improvement - PI reports were prepared for the PI committee to review based
on the new reporting dates. Having the reporting periods end the month preceeding the GA
meetings will allow for immediate attention and action to be taken without delay .

Reminder PI reporting dates have been changed to:

Dec, Jan, Feb	Due March 31
Mar, April, May	Due June 30
June, July, Aug	Due Sept 30
Sep, Oct, Nov	Due Dec 31

** PI is tied to compliance. Based on the above changes, PI will not be considered late
until the December 31, 2023 reporting period.

Education and Injury Prevention –

The following will be proposed to the General Assembly as the the fiscal budget for the EMS/CO-RAC funding as follows:

\$10,000 allocated for TNCC (Stephanie Chapa is coordinating)

\$15,000 allocated for Cadaver Classes (Aaron Maxwell is coordinating)

\$6000 allocated for Bob Page (David Allman is coordinating)

\$4000 allocated for CISM (Russel Thomas is coordinating)

Continued purchase of all items supporting the injury prevention/fall prevention program distributed to members as needed. These items include: *Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, sock pulls, child ID kits, STB kits, De Chokers and Bike Helmets*

Additional funding from the EI RAC Funds will be evenly split between all compliant members. Membership should use the survey monkey to request funding and these request will be reviewed during the January meeting. Funding of \$3000 and below can be paid directly by the RAC for the requested and approved items. Funding of \$3000 or more should be purchased (once approved) by the requestor and the RAC will reimburse up to \$3000.

If there is any additional funds after the above mentioned Education and injury/fall prevention items, compliant members can submit receipts and proof of payment for injury prevention and education expenses between 9/1/2024 through 3/31/2025. This reimbursement will be split evenly between members.

Hospital –

Budget/Finance – Monthly financial statements are reviewed monthly and reconciled by the treasurer. Indenpendant Contractor Agreement reviewed and revised beginning 11/1/2024

Pediatric –

Open Forum:

- Critical Incident Stress Management Discussion/implementation continue discussion and monitor interest
- Heather Loftis was in attendance for July – she signed in for STEMI committee but failed to sign in GA. Kellie Batangan sat beside her during the meeting and verified she was in attendance – can her absence be corrected?
- Congratulations to Hendrick Hospital, AHA has recognized West Texas for achieving the Mission Lifeline Regional Award
- Michael Mangel with TTU Health Sciences Center is here to demonstrate equipment, they use digital stethoscopes, otoscopes, vital signs all-in-one machines, and real-time imaging. (see emails)
- David Allman previously addressed the Executive Committee members asking for an excused absence for attendance during the July meeting due to both the registered member and alternate member being deployed for the hurricane. The deployed members had already been excused for the Executive meeting based on “official state deployment” but were not excused for the General Assembly meeting due to having the option of sending an alternate. Taylor County EMS’ circumstances were extenuating since both the member and alternate were deployed. Consideration was given to the above but Taylor County EMS was not in jeopardy of becoming non-compliant as they had met the criteria for attendance so no change was made to the previous indication of absent for the July General Assembly meeting.

A new survey has been posted and made available for alternates to be declared in the event of situations arising where designated members and alternates are unable to attend.









- Changes have been made to the STB training. Part 3 training has been released. Reminder to report all STB trainings to Russel.

Meeting adjourned at 11:15 on motion made by Jimmy Bryant, second by Steven Hobbs; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

BCRAC Executive Committee

10-16-2024

Executive Council	Position	Affiliation	Signature
Russel Thomas	Chair - interim	Scurry Co EMS	
Jason Gruben	Vice Chair - Interim	Mitchell Co EMS	
Sarah Alvarez	Secretary/Hospital Rep	Hendrick South	
Marta Pagura	Treasurer	Air EVAC - Abilene	
Steven Hobbs	EMS Rep	AirMethods	
Aaron Maxwell	EMS Rep	Abilene Fire	
Lexie Fiest	Hospital Rep	Comanche Medical	
Tammy Hamilton	Hospital Rep	Fisher County Hos	
Sheila Kuelher	Hospital Rep	Knox County Hospital	
Kinsi Voss	Hospital Rep	Throckmorton Hospital	
Deni Davis	Hospital Rep	Rolling Plains Mem Hos	
Jimmy Bryant	EMS Rep	MetroCare	
David Allman	EMS Rep	Taylor EMS	
Jonathan Galinak	First Responder Rep	Eula VFD	
Stephanie Chapa	Hospital Rep	Hendrick North	
Marlee Puckett	Executive Director		
Gary Griffith	EMS Program Specialist	DSHS	

REQUESTED EDUCATION 2024 -2025

HOSPITALS

TOPIC	II
Burn	III
Trauma Courses	II
ATLS	I
TNCC	IIII
Pediatric and Emergency Management	II
Trauma CEUS	I
TCAR	I
Critical Drips	I
Orthopedic Inservice	I
ENPC	I
ACLS	I
PALS	I

EMS

Burns	I
Cadaver Lab	IIIIII
CVA/STEMI	I
ABLS	II
TECC	II
AMLS	I
BLS	I
Pediatrics	I
Paramedic	I
NRP	II
TX Instructor Courses	
CIDS	I
PHTLS	II
ALS	I
PALS	I
12 Lead	I

Air Medical

Advanced Medical life support	II
Cadaver Lab	II

First Responders

Cadaver Lab	I
Documentation Class	I