BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
5/21/2025

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:00 am

Minutes of April 16, 2025 meeting approved as posted on website on motion by Jason Gruben; second by Jimmy Bryant, all in favor, none opposed.

Financial Review –

EMS RAC	$ 11,619.66
EMS County	$ 18,564.81
Tobacco	$ 39,852.84
SB8	$ 9,117.89
Dues Account	$ 7,369.95

GRANT REVIEW

EMS County – All eligible recipients have provided needed documents for disbursement and final payments are pending to close out the contract.

EMS RAC – Final payment for the EMS equipment purchase/reimbursement are pending. This grant continues to be used for administrative expenses

RAC Development – **Pending education needs clarification/additional information**

$10,000 TNCC – Sarah will send registration lists at the end of the month to review for reimbursement. Paying these as they are received.

$6,000 Bob Page – two day event was completed and very well received

$4,000 CISM – Scheduled for May 27-28 Auxiliary B @ HMC-north
Registration open is open and currently 13 participants registered.
RAC will provide snacks and lunch for both days

$15,000 Cadaver Bulverde location costs $345
Availability 6/3 secured and paid registration for 12
Availability 7/29 secured and paid registration for 12
Availability 8/12 secured and paid registration for 16
23 additional interested parties responded to the registration
Will request the inj prevention and education committee allot $7935 next fiscal year for these 23 to attend the Cadaver training.
** If someone that is currently signed up is not able to attend I will contact the 23 to fill these spots and reduce the request for next year **

Reminder: The BCRAC has the following items available to members: Rescue Me

tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets

SB8 – Contract has been completed as of 12/31/2024
$9,117.89 is the amount that has been repaid since the close of the contract 12/31/2024. The RAC will continue to collect repayments through June 2025

The RAC will continue to collect repayments for withdrawn students until July 2025

Motion to approve the Financial and Grant Review by Jimmy Bryant; second by David Allman; all in favor, none opposed.

Bylaw Review – Chase Jarvis and Delany Gohlson will review the by-laws and make recommendations to be presented to the General membership prior to July meeting. During the July meeting the Bylaws will be approved for the 2025 -2026 year

Committee Review –

STEMI –

Stroke –

Performance Improvement - During April meeting the committee's discussed and submitted questions to be added to the PI surveys to help ensure the RAC is in compliance with certain aspects of Assessment due in 08/25. As of the May Executive meeting no one had responded to the email sent with the questions to review. Email will be sent again to the Executive Committee to review and submit follow-up.

Hospital –

Budget/Finance – Reconciliation reports for April 2025 reviewed and approved

Education and Injury Prevention –

Pediatric –

Motion to approve the By-Law and Committee Review by Sarah Alvarez; second by Kinsi Voss; all in favor, none opposed.

Open Forum:

- Assessment – RAC Executive members actively involved with the review and implementation of the RAC Assessment due 8/31/2025.

- Executive Board Elections in July 2025
  Jason Gruben, Vice Chair
  Marta Pagura, Treasurer
  Steve Hobbs – EMS Representative
  Tammy Hamilton – Hospital Representative
  Deni Davis - Hospital Representative
  Jimmy Bryant - EMS Representative
  Jonathan Galinak – First Responder Representative
  Stephanie Chapa – Hospital Representative

- Contact the Elections committee to make nominations
  Sarah Alvarez, Aaron Maxwell or Jonathan Galinak

Above Executive members have agreed to continue on for another term pending no nominations.

- Gary advised that all renewing licenses should log on to the state website to print their renewal licenses and the authorizations for vehicles is different than in the past. The license plate # will need to be put on the authorizations. If you have any questions regarding the renewal licenses or authorizations for the vehicles, please contact Gary Griffith.

Meeting adjourned at 10:24 am on motion made by Tammy Hamilton, second by Lexie Feist; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

BCRAC Executive Committee

5.21.2025

Executive Council	Position	Affiliation	
Russel Thomas	Chair - interim	Scurry Co EMS	present
Jason Gruben	Vice Chair - interim	Mitchell Co EMS	present
Sarah Alvarez	Secretary/Hospital Rep	Hendrick South	present
Marta Pagura	Treasurer	Air EVAC - Abilene	Excused
Steven Hobbs	EMS Rep	AirMethods	present
Aaron Maxwell	EMS Rep	Abilene Fire	~~Excused~~ present
Lexie Fiest	Hospital Rep	Comanche Medical	present
Tammy Hamilton	Hospital Rep	Fisher County Hos	present
Sheila Kuelher	Hospital Rep	Knox County Hospital	present
Kinis Voss	Hospital Rep	Throckmorton Hospital	
Deni Davis	Hospital Rep	Rolling Plains Mem Hos	
Jimmy Bryant	EMS Rep	MetroCare	present
David Allman	EMS Rep	Taylor EMS	present
Jonathan Galinak	First Responder Rep	Eula VFD	
Stephanie Chapa	Hospital Rep	Hendrick North	present
Marlee Puckett	Executive Director		
Gary Griffith	EMS Program Specialist	DSHS	present