

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
GENERAL ASSEMBLY MEETING MINUTES
10/16/2024**

Meeting called to order by Russel Thomas at 1:43pm

Meeting opened with a presentation by Kellie Batangan. Having been recently awarded a grant, Citizens EMS is hosting a Resilient Workshop. 8 hour Resiliency Intro Workshop will be held 11/14/2024 at Clyde VFD Station. Organizational Resiliency Specialist Train the Trainer 3 day course held 2/24-26/2025 and ICISF Group and Individual CISM Certification 2 day course held 4/28-30/2025. Additional information will be posted on the website and distributed to the membership via email.

Roll Call: See Sign in Sheet for Attendance

Minutes of July 17, 2024 meeting approved as posted on website on motion by David Allman; second by Jason Gruben, all in favor, none opposed.

FINCANCE REVIEW

EMS RAC	\$ 199,386.68
EMS County	\$ 221,710.95
Tobacco	\$ 76,919.74
SB8	\$ 11,569.88
Dues Account	\$ 10,415.55

GRANT REVIEW

EMS County – All eligible recipients have been sent information regarding their EMS County Disbursement. Reimbursement will be made as invoices and proof of payment are received. All invoices and proof of payment must be dated between 9/1/2024 – 3/31/2025. All recipients will be sent an additional email with the correct spreadsheet attached that will need to be returned with the invoices and proof of payment.

EMS RAC – – Funding has been received. This includes the additional funding of \$150,000 Injury prevention/education committee will be reviewing the education that has been requested by membership (see attached) as well as other funding opportunities for this next fiscal year – see committee notes for additional information

This grant continues to be used for administrative expenses

RAC Development – Funding for FY 24 – 25 received. The Education and Injury prevention committees will discuss how these funds will be used this next fiscal year. Does the committee want to continue to funding the injury prevention and fall prevention projects utilized for the entire region. See committee notes for additional information

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, sock pulls, child ID kits, STB kits, De Chokers and Bike Helmets

** Consideration for the fire blankets as a future injury prevention item

SB8 – Currently paid out \$737,632.31

57 Basic EMT (9 have withdrawn – 2 have repaid in full and 2 are repaying
19 have completed the program and obtained their certification
14 should have completed but there is no record of them becoming certified –
emails have been sent to these 14 students asking for status and emails
will be sent to their sponsors for additional information
15 are still enrolled

22 AEMT (5 have withdrawn – 1 has repaid
7 have completed the program and obtained their certification
8 should have completed but there is no record of them becoming certified –
emails have been sent to these 8 students asking for status and emails
will be sent to their sponsors for additional information
2 are still enrolled

62 Paramedic (9 have withdrawn, 1 has been repaid in full, 2 are repaying)
22 have completed the program and obtained their certification
11 should have completed but there is no record of them becoming certified –
emails have been sent to these 14 students asking for status and emails
will be sent to their sponsors for additional information
20 are still enrolled

**** Display of all SB8 scholarship recipients is displayed for membership to review.**
Color coded as follows: blue still enrolled, green completed and certified, red
withdrew, pink withdrew but repaid in full, gold and white – need assistance as
unable to contact the student

***** EMS Sponsor is responsible for reporting progress, success, hours worked or
Termination monthly**

Very little money left with several applications pending approval recommended
to pay on a first come basis and continue to disburse even if a scholarship can not be
paid in full by reimbursing the EMS service the amount available. If additional
repayment is received, additional reimbursement can be made until the contract is
fulfilled 12/31/2024

Motion to approve the Financial and Grant Review by Deni Davis; second by Jimmy Bryant; all in favor,
none opposed.

Bylaw Review – Bylaws approved and posted to the website as of July 2024

Committee Review

STEMI – The committee has begun reviewing the STEMI plan for accuracy and will present to
the general assembly as soon as the review is complete. Hendrick received
Primary Heart Attach Certification. Recommended to put the name of the
patient on all EKGs

Stroke – Deni Davis has been appointed as the chair of this committee. Stroke Plan has been

distributed to membership and a motion to approve was made by Kellie Batangan; second by Jason Gruben; all in favor, none opposed. The new Plan will be posted on the website with an approved date of 10/16/2024

Performance Improvement - Continuation of Chart Review.

See notes on attached sign in sheet

Reminder PI reporting dates:

Dec, Jan, Feb	Due March 31
Mar, April, May	Due June 30
June, July, Aug	Due Sept 30
Sep, Oct, Nov	Due Dec 31

** PI is tied to compliance. Based on the above changes, PI will not be considered late until the December 31, 2023 reporting period.

Education and Injury Prevention -

Approved the fiscal budget for the EMS/CO-RAC funding as follows:

\$10,000 allocated for TNCC (Stephanie Chapa is coordinating)

\$15,000 allocated for Cadaver Classes (Aaron Maxwell is coordinating)

\$6000 allocated for Bob Page (David Allman is coordinating)

\$4000 allocated for CISM (Russel Thomas is coordinating)

Continued purchase of all items supporting the injury prevention/fall prevention program distributed to members as needed. These items include: *Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, sock pulls, child ID kits, STB kits, De Chokers and Bike Helmets*

Additional funding from the EI RAC Funds will be evenly split between all compliant members. Membership should use the survey monkey to request funding and these request will be reviewed during the January meeting. Funding of \$3000 and below can be paid directly by the RAC for the requested and approved items. Funding of \$3000 or more should be purchased (once approved) by the requestor and the RAC will reimburse up to \$3000.

If there is any additional funds after the above mentioned Education and injury/fall prevention items, compliant members can submit receipts and proof of payment for injury prevention and education expenses between 9/1/2024 through 3/31/2025. This reimbursement will be split evenly between members.

A motion to approve the allocation of funding above was made by Marta Pagura, second by Chase Jarvis; all in favor, none opposed.

Hospital – Pediatric manikins have been purchased for all hospitals and will be shipped directly to the hospitals. Pedi Readiness Coordinator Elisha Riggins is making accommodations to help with the training on the pedi manikins.

Budget/Finance – Monthly reconciliation reports reviewed by committee and approved

Pediatric – See hospital above

A motion to approve the committee review was made by Dwayne Harris, second by Ashley McDonald; all in favor, none opposed.






















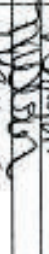



























Open Forum:

- Congratulations to Hendrick Hospital, AHA has recognized West Texas for achieving the Mission Lifeline Regional Award
- Changes have been made to the STB training. Part 3 training has been released. Reminder to report all STB trainings to Russel.
- Michael Mangel with TTU Health Sciences Center was there to demonstrate equipment, they use digital stethoscopes, otoscopes, vital signs all-in-one machines, and real-time imaging.

Meeting adjourned at 3:00 on motion made by Jason Gruben, second by Kellie Batangan; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director

GENERAL ASSEMBLY

Provider	Committee	PRINTED Member Name	Signature
Abilene Fire Department	Injury Prevention and Education	Aaron Maynard	
Abilene Fire Department FRO	Injury Prevention and Education	Nancy P. P. P.	
Air Evac Lifeteam 63	Finance	Nancy P. P. P.	
Air Evac Lifeteam Eastland	Stroke	Kellie Burdette	
Citizens Emergency Medical Service, Inc.	STEMI	Michael Burdette	
Coleman County Medical Center	Hospital	Michael Burdette	
Comanche County EMS	Injury Prevention and Education	Stephanie Burdette	
Comanche County Medical Center	Performance Improvement	Barbara Thompson	
CROSS PLAINS EMERGENCY MEDICAL SERVICE	Budget and Finance	Dorothy Thompson	
Eastland EMS	STEMI	Josh Coffey	
Eastland Memorial Hospital	Hospital	Josh Coffey	
Eastland Memorial Hospital EMS	STEMI	Josh Coffey	
Evla VFD	Injury Prevention and Education	Josh Coffey	
Fisher County Hospital	Performance Improvement	Josh Coffey	
Fisher County Hospital District EMS	Stroke	Josh Coffey	
Hamlin EMS	Stroke	Josh Coffey	
Haskell County Ambulance Service, Inc.	Injury Prevention and Education	Josh Coffey	
Haskell Memorial Hospital	Hospital	Josh Coffey	
Hendrick Medical Center Brownwood	Hospital	Josh Coffey	
Hendrick Medical Center South	Performance Improvement	Josh Coffey	
Hendrick Medical Center North	Injury Prevention and Education	Josh Coffey	
Hendrick Medical Center South	Injury Prevention and Education	Josh Coffey	
Jim Ned Volunteer Fire Department	Stroke	Josh Coffey	
Knox County EMS	Stroke	Josh Coffey	
Knox County Hospital District	Stroke	Josh Coffey	
Lifeguard Ambulance Service - Brownwood	Performance Improvement	Josh Coffey	
Metrolife Services, Abilene-LP	STEMI	Josh Coffey	
MITCHELL COUNTY EMS	STEMI	Josh Coffey	
Mitchell County Hospital	Hospital	Josh Coffey	
Native Air	Budget and Finance	Josh Coffey	
Native Air	Stroke	Josh Coffey	
Potosi VFD	Budget and Finance	Josh Coffey	
Ranger Fd-EMS	Performance Improvement	Josh Coffey	
Rolling Plains Memorial Hospital	Stroke	Josh Coffey	
Seely County EMS	Injury Prevention and Education	Josh Coffey	
Shackelford County EMS	Stroke	Josh Coffey	
Stamford EMS	Stroke	Josh Coffey	
Stephens Memorial Hospital	Hospital	Josh Coffey	
Stonewall County Ambulance Service	Stroke	Josh Coffey	
STONEWALL MEMORIAL HOSPITAL	Hospital	Josh Coffey	
Sweetwater Fire Department	Injury Prevention and Education	Josh Coffey	
Taylor County EMS	Injury Prevention and Education	Josh Coffey	
Throckmorton County EMS	STEMI	Josh Coffey	
Throckmorton County Memorial Hospital	Performance Improvement	Josh Coffey	
DSHS	Performance Improvement	Josh Coffey	
HMCA TRAUMA	Performance Improvement	Josh Coffey	
HMCA TRAUMA	Performance Improvement	Josh Coffey	
HMCA TRAUMA	Performance Improvement	Josh Coffey	
HMCA TRAUMA	Performance Improvement	Josh Coffey	

HMC N'sc

Qual. Mgmt. Program Manager

Samantha Myerson

Samantha Myerson

STEM I

(committee)

10/16/2024

(date)

Old Business:

Primary Heart Attack Cert. Surg. July 22-26
Print or Put the 4th Name or Sticker on EKGs

Review of STemi Plan

New Business:

Review of STemi Plan for ~~2025~~ Next Review

Comments:

Members in attendance:

Name:

Joshua Loftis

Kellie Butangon

JASON GRUBEN

Kelby Hodges

Jinda Moffatt

Chail Smugg

Organization:

EASTLAND EMS

CITIZENS EMS

Mitchell Co. EMS

Throckmorton Co. EMS

HMC

HMC Heart/Stroke Program

(Please return minutes to BCRAC Secretary after committee meetings)

Hospital
(committee)

10/16/24
(date)

Old Business:

Pediatric Survey Reassessment and resubmitted
Pedi manikin have been ordered and receipt emailed to ea facility they
will be delivered to each Hospital

New Business:

We will have to get a Elinke Higgins & Hume for training in
new manikins. She sent out notices of survey and manikin
survey. She also sent out letters to emergency simulators

Comments:

Members in attendance:

Name:

Vivette Latorny

Dwayne Harris

Joshua Loftis

Sheila Kyekler

Heather Kiser

Michelle Burdick

Bintley Waldrip

Kim Dembrasky

Holly Edgar

Organization:

Mitchell County Hospital

Hendrick Medical Center Brownswood

Eastland Memorial Hospital

Knorr Co Hospital Dist

Coleman County Medical Center

Hendrick Medical Center

Stephens Memorial Hospital

Stephens Memorial Hospital

(Please return minutes to BCRA Secretary after committee meetings)

PI Committee

(committee)

10/16/21
(date)

Old Business:

Continuation of Chart Review for PAC. The sorted PI data collected on last day of previous month to be reviewed only to meetings. Next due 11/3/21.

New Business:

request for report to complete review from all aspects of care. PI with PMS C-spine Clearance need for a C-collar. Discussion of head injuries being selected in field to be submitted for review of PI Committee. Data submission next due 11/3/21. This will permit hospital compliance. If there are any additional chart reviews needed please send to Maria or Sarah prior to meeting date.

Comments:

request for record from Eastland. Once EMS report received have items meeting. In order to send review findings back to Coleman.

Members in attendance:

Name:

Sarah Alvarez
Haley Morrow
James Bryant
Bryl Hale
Kasi Voss
Tammy Hamilton
Brenna Hennen
Brandi Roberson

Organization:

HMC South
Knox County EMS
Life Guard
Knox County Memorial Hospital
Fisher County Hospital
HMC North
HMC N

(Please return minutes to BCRC Secretary after committee meetings)

Stroke

(committee)

10-16-24

(date)

Old Business:

None

New Business:

- RAC Updates were approved thru discussion.
- * Voted to approve Stroke Plan. * Will update population numbers for each county with new census numbers in 2024 (when completed). The Stroke plan was sent to members on 10/14/24. The RAC Stroke Plan must be reviewed & approved annually.
 - * Deni Davis (RPMH) is new member & chair of the Stroke Committee
 - * RAC Stroke Plan was approved in General Committee by vote.

Comments:

Members in attendance:

Organization:

Name:

Deni Davis
Mantee Jelaw
Stephanie Wood
Chase Jarvis
Ashley McDonald
Christopher McDonald
Brenda Rapp
Melinda Olson
Scott Bulos

RPMH
Hendrick Health
Arc Evac / 115 Eastland
Fisher County Hospital EMS
Shelburne EMS
Stanford EMS
HMCS - STK Prog Period
Stonewall Memorial Hosp. EMS
Hamilton EMS

(Please return minutes to BCRAC Secretary after committee meetings)

BUDGET + Finance
(committee)

Oct 16, 2024
(date)

Old Business:

None.

New Business:

BUDGET + Financial REVIEW in order
no discrepancies.

Comments:

Members in attendance:

Name:

Organization:

Marta Pasquet
Samuel Fox
Steven Hobbs
Delany Galson

HR SVAC Lifeteam.
Ranger FP-EMS
Native Air
Cross Plains EMS

(Please return minutes to BCRAC Secretary after committee meetings)

Education + Injury Prevention (committee)

10-16-2024
(date)

Old Business:

New Business:

INCC Cost w Books \$380/student @ HMC ^{set aside} \$10K
30 people 3 cadavers 9hrs ~\$6300 - set aside \$15K
Bob Pace Cadavers 2days 1day 12Lead 1day cap 10 \$2000
CISM \$4000

PAC Inv.
Tobacco

Leaveo ~~\$115~~ \$115 for Reimbursement/Purchases

Comments:

Members in attendance:

Organization:

Name:

Jonathan Ginn
Nora Fisher
Stephanie Gossel
Justin Ray
Stephanie Chapp
Scott Belsky
Cherri Stegenochler
David ~~Adams~~
Adam Maxwell
Bryce Buckley

Exton VFD
Lincoln VFD
Comanche EMS
Abilene Fire
Hendrick North
Hamilton EMS
Haskell EMS
Taylor Co. EMS
Abilene Fire EMS
Sweetwater Fire

(Please return minutes to BCRAC Secretary after committee meetings)

REQUESTED EDUCATION 2024 -2025

HOSPITALS

TOPIC	II	2
Burn	III	3
Trauma Courses	II	2
ATLS	I	1
TNCC	IIII	5
Pediatric and Emergency Management	II	2
Trauma CEUS	I	1
TCAR	I	1
Critical Drips	I	1
Orthopedic Inservice	I	1
ENPC	I	1
ACLS	I	1
PALS	I	1

EMS

Burns	I	1
Cadaver Lab	IIIIII	7
CVA/STEMI	I	1
ABLS	II	2
TECC	II	2
AMLS	I	1
BLS	I	1
Pediatrics	I	1
Paramedic	I	1
NRP	II	2
TX Instructor Courses	0	0
CIDS	I	1
PHTLS	II	2
ALS	I	1
PALS	I	1
12 Lead	I	1

Air Medical

Advanced Medical life support	II	2
Cadaver Lab	II	2

First Responders

Cadaver Lab	I	1
Documentation Class	I	1

Prehospital

Cadaver lab 10

AMLS 3

ABLS 2

TECC 2

NRP 2

PHTLS 2

Burns 1

CVA/stemi 1

BLS 1

Pediatrics 1

Paramedic 1

ENPC 1

ACLS 1

ALS 1

PALS 1

12 Lead 1

Documentation class 1

Hospital

TNCC 5

Burn 3

TOPIC 2

Trauma Courses 2

Pediatric Emergency Management 2

ATLS 1

Trauma CEU 1

TCAR 1

Critical Drips 1

Orthopedic Inservice 1

ENPC 1

ACLS 1 PALS 1