

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
03/20/2024**

Roll Call: See Sign in Sheet for Attendance

A quorum was present. Meeting called to order by Russel Thomas at 10:00am

Minutes of February 21, 2024 meeting approved as posted on website on motion by Jaso Gruben; second by David Allman, all in favor, none opposed.

EMS RAC	\$ 131157.46
EMS County	\$ 122925.08
Tobacco	\$ 52,620.31
SB8	\$ 163,278.76
Dues Account	\$ 6833.04

GRANT REVIEW

EMS County – Deadline for participation is 3/31/2024
Invoices and proof of payment continue to come in and allocations are being paid as received.

EMS RAC – Due to the additional funding received this year, the RAC is accepting request for equipment and education from the compliant members. Request will be reviewed during the April meeting and processed after requests are approved. The original discussion was held during the October GA meeting but due to questions that arose regarding who is eligible, the request received between Oct and January 17 were set aside and the request was reopened for all eligible members to re-submit their requests as the previous request would not be considered. Between January 17 – February 21, 11 requests were received. A reminder email was following the February meeting to the membership as well as to those that had sent in a request between October and January explaining they would need to send their requests again in order to be eligible for this project. Since February 21, 13 more requests.

RAC Development – AAAM course has been scheduled for April 18 and 19. Deadline for registration is 3/31/2024. Currently have 15 participants from RACD have registered. No changes since the February meeting...we will move forward with the below registrants.

Friedrich	Robert	Hendrick North
Kiser	Heather	Stonewall Memorial Hospital
Campbell	Holli	Stephens Memorial Hospital
Usener	Leticia	Mitchell County Hospital
Pickett	Chancy	Coleman County Medical Center
Hennan	Brenna	Hendrick Medical Center
Lackey	Christa	Hendrick Health System
Roberson	Brandi	Hendrick Medical Center
Zapata	Susie	Hendrick Health
Davis	Deni	Rolling Plains Memorial Hospital
Edgar	Holly	Stephens Memorial Hospital

Thompson	Sarah	Comanche County Medical Center
Voss	Kinsi	Throckmorton County Memorial Hospital
Woody	Yvette	Mitchell county hospital
SHELTON	MEGHAN	HASKELL MEMORIAL HOSPITAL

Based on the class minimum requirement of 15 being satisfied, this course will not be made public to members outside of the RAC.

Reminder: The BCRAC has the following items available to members: Rescue Me tags, thermometers, file of life magnets, STEMI/Stroke magnets, fire extinguishers, CO monitors, night lights, grabbers, non-slip socks, child ID kits, STB kits, De Chokers and Bike Helmets

SB8 – Currently paid out \$624,198.43

36 Basic EMT (3 have withdrawn – 1 has committed to repayment and that has been received and deposited, 1 is making \$100 payments, 1 has not responded and will be referred to the state

** Five EMT B applications ready to pay

21 AEMT (4 have withdrawn and have not responded to repayment request – these will be referred to the state)

56 Paramedic (1 withdrawn but has been repaid & 1 have not responded to repayment request & 1 is pending repayment) 6 have requested and been approved for extensions

EMS Sponsor is responsible for tracking reporting progress –

This is very important as the tracking and reporting must be completed in order for the RAC to continue to meet the requirements of the state.

Motion to approve the Financial and Grant Review by Jason Gruben; second by Tammy Hamilton; all in favor, none opposed.

Bylaw Review – No action needed

Committee Review

STEMI – STEMI plan has been sent to general membership for review and will be presented for approval during the April GA meeting – there has been no response from membership

Stroke –

Performance Improvement -

Hospital –

Budget/Finance –

Education and Injury Prevention -

Pediatric – ** Hendrick Hospital has volunteered Elisha Riggins to be RACD's Pediatric Readiness representative

Open Forum: Stephanie Chapa and Chancy Pickett have accepted nominations to be appointed to the Executive Committee in lieu of vacancies recently created.

TETAF Dues and RDC Subscription agreement have been paid

Hendrick Hospital will continue to send out emails to the RAC membership when divers occur but are reviewing to determine the best practice to alerting surrounding areas as divers occur Reviewing to see if EMResources is a good option but it appears this is not used by every service

Abbreviated Report attached to the minutes was read for clarification regarding whether Pulsara meets the requirements of the Abbreviated Report. Pulsara is widely utilized throughout the state.

ICS300 will be mandatory for all Trauma Program Managers. The deadline for taking the course will be 6/31/2024. The RAC is working with Toby Harbuck and Travis Matthews to create an opportunity for course to be available within our area. Reminder that the pre-requisites are available online

Meeting adjourned at 11:28 on motion made by Sarah Alvarez, second by Marta Pagura; all in favor, none opposed.

Respectfully submitted,
Marlee Puckett, Executive Director



Date: October 19, 2023

From: Joseph Schmider
Texas State EMS Director

To: Regional Advisory Council Executive Directors

Subject: Abbreviated report

There has been an increased number of questions regarding what is required when delivering a patient to a healthcare facility and providing an abbreviated report; below is the rule that regulates this question. This email specifically addresses the question, "Does Pulsara fulfill the 'abbreviated report' requirement in 157.11 for Emergency Medical Services (EMS) Providers?"

The Department considers utilizing Pulsara from EMS to hospital emergency departments along with a verbal report from EMS to the emergency department staff during transfer of care fulfills the need for the abbreviated report if the full EMS patient care record (PCR) with all required data fields completed is sent to the facility as soon as possible, within 24 hours maximum.

The Department encourages Regional Advisory Councils (RACs), RAC members, EMS Providers, and Emergency Departments to ensure that needed patient information is relayed at the time of transfer.

TAC 157.11

(n) Responsibilities of the EMS provider. During the license period, the EMS provider's responsibilities shall include:

(10) assuring that patient care reports are provided to facilities receiving the patient:

(A) whenever operationally feasible, the report shall be provided to the receiving facility at the time the patient is delivered, or a full written or computer-generated report shall be delivered to the facility within 24 hours of the delivery of the patient,

(B) if in a response-pending status, an abbreviated documented report shall be provided at the time the patient is delivered and a completed written or computer-generated report shall be delivered to the facility within 24 hours of the delivery of the patient.

(C) the abbreviated report shall document, at a minimum, the patient's name, patient's condition upon arrival at the scene; the prehospital care provided; the patient's condition during transport, including signs, symptoms, and responses to treatment during the transport; the call initiation time; dispatch time; scene arrival time; scene departure time; hospital arrival time; and the identification of the ambulance staff; and

[Addressee]

[Date]

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(D) in lieu of subparagraph (C) of this paragraph, personnel may follow the Regional Advisory Council's process for providing abbreviated documentation to the receiving facility.

Section C of the abbreviated report states what information should be in the abbreviated report **OR** section D states personnel may follow the Regional Advisory Council's process for providing abbreviated documentation. Section B states that the full report should be submitted to the facility within 24 hours after the patient arrives.

The abbreviated report requirement can be met via a short paper report, an electronic reporting system when delivering the patient, or an oral report to staff at the facility as long as the EMS personnel are ensured that the patient information is documented. Remember that this report and information is a valuable document to ensure that the correct follow-up patient care is provided once EMS personnel leave the facility.

Please do not hesitate to contact me if you have any questions.

BCRAC Officers/Board Members

3/20/2024

Executive Council	Position		Affiliation	Signature
Russel Thomas	Chair - interim	August, 2024	Scurry Co EMS	
Jason Gruben	Vice Chair - interim	August, 2025	Mitchell Co EMS	<i>present</i>
Sarah Alvarez	Secretary/Hospital Rep	August, 2024	Hendrick South	<i>present</i>
Marta Pagura	Treasurer	August, 2025	Air EVAC - Abilene	<i>present</i>
Steven Hobbs	EMS Rep	August, 2025	AirMethods	
Aaron Maxwell	EMS Rep	August, 2024	Abilene Fire	<i>present</i>
Lexie Fiest	Hospital Rep	August, 2024	Comanche Medical	
Tammy Hamilton	Hospital Rep	August, 2025	Fisher County Hos	<i>dr - present</i>
Sheila Kuelher	Hospital Rep	August, 2024	Knox County Hospital	<i>present</i>
Chancy Pickett	Hospital Rep	August, 2024	Coleman Hospital	<i>-</i>
Deni Davis	Hospital Rep	August, 2024	Rolling Plains Mem Hos	<i>present</i>
Jimmy Bryan	EMS Rep	August, 2024	MetroCare	<i>present</i>
David Allman	EMS Rep/Web Design	August, 2024	Taylor EMS	<i>present</i>
Jonathan Gallnak	First Responder Rep	August, 2025	Eula VFD	<i>absent</i>
Stephanie Chapa	Hospital Rep	August, 2025	Hendrick North	
Marlee Puckett	Executive Director			
Gary Griffith	EMS Program Specialist		DSHS	<i>present</i>