

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
GENERAL ASSEMBLY MEETING
January 17, 2018**

Roll Call:	Melinda Dean	ARMC
	Marta Pagura	Air-Evac-Abilene
	Erik Burleson	Air-Evac-Eastland
	Lexie Feist	Brownwood Reg. Med Ctr
	Kellie Batangan	Citizens EMS
	Chancy Pickett	Coleman Co. Med Ctr
	Margie Young	Comanche Co. Med Ctr
	Delany Golson	Cross Plains EMS
	Gene Wright	Eastland EMS
	Laura Pfeifer	Eastland Memorial Hospital
	Jonathan Galinak	Eula VFD
	D'Linda Benham	Fisher Co. Hospital
	Andy Daughtry	Fisher Co EMS
	Angela Jaco	Hamlin Mem Hosp
	Bobby F Lee	Hamlin EMS
	Kara Pierce	Haskell Co. Amb Svc
	Jeff Lyle	Haskell Mem. Hosp
	Lacy Milford	Hendrick Hospital
	Jackie Cozby	Jim Ned VFD
	Calder Cude	Knox Co EMS
	Sheila Kuehler	Knox Co Hospital
	Jason Gruben	Mitchell County EMS
	Cindy Hale	Mitchell County Hospital
	Bobbie Collom	North Runnels Hosp EMS
	Darrell Fox	Ranger VFD
	Stephanie Lebowitz	Rolling Plains Mem Hosp
	Russel Thomas	Scurry Co EMS
	Philip Smith	Stamford EMS
	Ashley Woodrum	Stephens Memorial Hospital
	Stephanie Walker	Stephens County EMS
	Jaffin Durham	Stonewall EMS
	Jan Harris	Stonewall Mem Hosp
	Grant Madden	Sweetwater Fire Dept.
	Diana Kemper	Taylor Co EMS
	Jordan Anthony	Throckmorton EMS
	Kinsi Voss	Throckmorton Hospital
	Marlee Puckett	Executive Coordinator

Guests: Angela Baker, HCC

A quorum was present. Meeting called to order by Grant Madden, Vice-Chair at 1338.

Minutes of the October 26, 2017 meeting approved as posted on website on motion by Russel Thomas; second by Jackie Cozby; all in favor, none opposed.

Financial Review –

EMS/RAC	\$ 13098.47
EMS County	68948.73
Tobacco	19304.72
Dues Account	9666.84

Grant Review –EMS County –FY2017 funds are being disbursed as invoices and proof of payment are received. To date, Citizens EMS, Taylor County EMS, Sweetwater Fire Department and Hamlin EMS have received disbursements.

The Desk Review for TSA-D has been completed and approved.

EMS RAC – These funds are used for administrative purposes.

Tobacco –The first quarter reports have been approved. The second disbursement has been received. At this time we have available to members: Rescue Me Tags, thermometers, File of Life magnets, STEMI/Stroke magnets, bicycle helmets (sizes XS, S/M, L/XL), grabbers, night lights, and non-slip socks. We have a limited supply of tourniquets left after Marlee mailed 4 to each EMS/First Responder member. Marlee brought the extra tourniquets for those who might need them (2 per member). We can purchase more of these if there is a need for them.

Motion by Marta Pagura to accept financial report and grant review; second by Jonathan Galinak; all in favor, none opposed.

Bylaw Review –Hendrick and Abilene Regional both had their trauma survey. The surveyors thought the RAC should have a trauma committee. This was discussed in the executive committee meeting this morning and the committee proposes to change the name of the PI committee to Trauma/PI Committee. This committee needs to identify areas of concern and also what is being done to correct any identified problems. The surveyors also suggested more physician involvement. Motion by Gene Wright to change the name of the PI committee to Trauma/PI committee and make this change in the bylaws; second by Erik Burleson; all in favor, none opposed.

Committee Review –Stroke- Marta Pagura –Discussed how to make the Stroke Committee better and increase stroke awareness. There are several upcoming programs in the Big Country: ARMC Heart Event – 2/22; Hendrick Day to Take Heart – 2/2; Stonewall EMS has a screening day coming up. Hendrick reports they are receiving more of the triplicate forms from outlying facilities. They also discussed public service announcements and Hendrick and ARMC will contact news/TV stations. Laura Quigley with the FAST program will send you promotional items for stroke.

Finance – Grant Madden – No issues

Trauma/Performance Improvement –Stephanie Lebowitz- The committee discussed the denials for transfers from the lead facility. There will be additional questions added to the survey monkey that will narrow the reasons for these denials. The new survey will be monitored for two quarters and the information/statistics will be compiled to address the problem. Lacy Milford from Hendrick asks that you send her an email if you have had an issue with denials or an extended wait time for a bed.

The following have NOT completed 4th quarter PI report which is due January 31, 2018: Air-Evac/Eastland, Brownwood Regional Medical Center, Comanche County EMS, Eastland Memorial Hospital, Fisher County Hospital, Fisher County EMS, Haskell Memorial Hospital, Hendrick Medical Center, Merkel EMS, Mitchell County Hospital, Rolling Plains Memorial Hospital, Scurry County EMS, Stamford EMS, Stephens Memorial Hospital, Stonewall County Ambulance Service, Stonewall Memorial Hospital, Taylor County EMS, and Tri-City EMS. This report was updated as of 1/16/18.

Education – Bobbie Collom – The committee discussed courses that were being presented in the region such as Stop the Bleed, Civilian Response to Active Shooter in Scurry County and Throckmorton; and Aspermont is working on an RN-EMT-B class. Home Fires through Red Cross will install smoke detectors for free. You can call Grant Madden for information or go to the Big Country Medical Reserve Corp (BCMRC) on Facebook.

Injury Prevention – Jonathan Galinak – Due to the fact that the Tobacco funds are probably going away, the committee makes a motion to purchase \$1200 worth of smoke/CO detectors and fire extinguishers, and \$5,000 worth of the fall prevention items (non-slip socks, grabbers, night lights). The motion was seconded by Erik Burleson; all in favor, none opposed.

Hospital – Cindy Hale – The committee discussed the IV fluid and antibiotics shortages. They also talked about the TOPICS course and having a representative at the Texas Trauma Coordinators Forum to report changes. Melinda Dean, Stephanie Lebowitz and Lacy Milford will all be attending the TTCF meetings and can report back to the group. STEMI – Erik Burleson – There will no longer be funding available, but will still be reporting. They discussed ways to improve this committee and talked about meeting via conference call or email.

Open Forum –Marlee introduced Angela Baker of the HCC (abaker@nctrac.org). She is available to assist with emergency response plans on second Thursday of month at Hendrick.

TETAF – Previously we had discussed not paying the TETAF dues. Marlee attended the TETAF and RAC Summit meeting and she is of the opinion that with the reorganization of TETAF they are now a voice for all the RACs. The new Board is primarily made up of RAC-affiliated members. She feels that with the new organization it might be in our best interest to remain a member of TETAF. Motion by Stephanie Walker to pay dues and remain a member of TETAF; second by Jonathan Galinak; all in favor, none opposed. Marlee has not received a notice of date for 2018 audit.

BCEMSPO meeting immediately following this meeting.

Motion to adjourn by Jonathan Galinak at 1434; second by Russel Thomas; all in favor, none opposed.

Respectfully submitted,

Bobbie Collom, Secretary
Big County Regional Advisory Council