

**BIG COUNTRY RAC**  
**EXECUTIVE COMMITTEE MEETING**  
**May 15, 2019**

**Roll Call:**

Grant Madden - Chair  
Russel Thomas - Vice Chair  
Bobbie Collom - Resigned  
Marta Pagura - Treasurer  
Steven Hobbs - Absent  
Erik Burleson  
Lexie Feist - Excused  
Stephanie Lebowitz  
David Allman  
Jonathan Galinak  
Sheila Kuehler  
Laura Pfeifer  
Kylee Singleton  
Marlee Puckett - Executive Coordinator

Meeting called to order at 1001 by Grant Madden, Chair.

**Minutes-** Pending Review

**Financial Review** - Marlee Puckett:

**EMS RAC** - \$336.23

**EMS County:** \$63210.95

**Tobacco:** \$18577.96

**Dues:** \$5992.69

**LPG:** \$21,965.00 (anticipated allotment)

**EMS RAC** funds are used for administrative expenses.

**EMS County funds** - All disbursements have been made. Contract should be fulfilled as soon as all checks clear the bank

**LPG Funds:** These funds should be received in May in the amount of \$21,965. Marlee has sent the Spending Plan to DSHS and all but one item was approved. Marlee is working with that provider to replace the rejected item. All receipts and proof of payment for LPG expenditures need to be returned to Marlee by 7/1/2019 for reimbursement

**Tobacco Funds:** The 3<sup>rd</sup> quarter installment has been received and all reports have been sent in a timely manner.

The BCRAC still has available for members Rescue Me Tags, Thermometers, File of Life Magnets, STEMI/Stroke magnets, fall prevention items, bicycle helmets, Stop the Bleed Kits, fire extinguishers and CO monitors.

\*\*File of Life magnets are running low

**Dues Account:** Paid TETAF dues, travel and gifts for Bobbie and HT out of these funds.

Motion by Erik Burleson, second by Russel Thomsas to approve the Financial Review; all in favor, none opposed.

**Bylaw Review:** David Allman and Jonathan Galinak are reviewing the Bylaws. They will have the review completed and ready for approval at the July meeting.

**Committee Review:**

Performance Improvement: Marlee has noticed the # of people not completing the PI reports is increasing. This past quarter 5 active members did not complete the PI report - Hamlin Memorial Hos, Haskell Memorial Hos, MetroCare, Mitchell County Hospital, Shackelford EMS

**Open Forum -**

Marlee will try to re-schedule the guest speaker for the April at the July meeting.

Nominations for Executive Committee will be taken through July. You may nominate someone by sending an email to Grant or Marlee up until the time of the July meeting. The following positions will need to be filled:

Vice Chair - Russel Thomas

Secretary - Bobbie retiring

EMS Rep - Steven Hobbs (has expressed interest in continuing to be on the executive committee)

Hospital Rep - vacant

Hospital Rep - Kaylee Singleton

Hospital Rep - vacant

First Responder - Jonathan Galinak (does not wish to run again)

Marlee is attempting to relocate the meetings to ARMC next year (2020)

Meeting adjourned at 1017.

Respectfully submitted,

Marlee Puckett, Executive Coordinator