

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING
January 17, 2018**

Roll Call:

*Grant Madden	Vice-Chair
*Bobbie Collom	Secretary
*Marta Pagura	Treasurer
*Erik Burleson	Air-Evac Eastland
*Jan Harris	Stonewall Hospital
*Jonathan Galinak	Eula VFD
*Russel Thomas	Scurry County EMS
*Lacy Milford	Hendrick Medical Center
*Cindy Hale	Mitchell County Hospital
*Stephanie Lebowitz	Rolling Plains Hospital
Marlee Puckett	Executive Coordinator

*current executive committee members

H. T. Fillingim excused due to jury duty and Josie Fillingim excused due to illness; David Allman was absent; and Anne Dominy has retired.

A quorum was present. Meeting called to order by Grant Madden, Vice- Chair at 1000.

Minutes of the October 26, 2017 meeting approved as posted on website on motion by Russel Thomas; second by Marta Pagura; all in favor, none opposed.

Financial Review –

EMS/RAC	\$ 13098.47
EMS County	68948.73
Tobacco	19304.72
Dues Account	9666.84

Grant Review –EMS County –FY2017 funds are being disbursed as invoices and proof of payment are received. To date, Citizens EMS, Taylor County EMS, Sweetwater Fire Department and Hamlin EMS have received disbursements.

The Desk Review for TSA-D has been completed and approved.

EMS RAC – These funds are used for administrative purposes.

Tobacco –The first quarter reports have been approved. The second disbursement has been received. At this time we have available to members: Rescue Me Tags, thermometers, File of Life magnets, STEMI/Stroke magnets, bicycle helmets (sizes XS, S/M, L/XL), grabbers, night lights, and non-slip socks. We have a limited supply of tourniquets left after Marlee mailed 4 to each EMS/First Responder member. There is also a limited number of fire extinguishers, and CO/smoke detectors for distribution. Hendrick requested 400 File of Life Magnets for the Heart Day event on 2/2/18. After discussion, and on motion made by Marta Pagura they will be given 150 File of Life Magnets for this event; second by Russel Thomas; all in favor, none opposed.

Motion by Jonathan Galinak to accept financial report and grant review; second by Russel Thomas; all in favor, none opposed.

Bylaw Review –Anne Dominy of Abilene Regional and Lacy Milford of Hendrick corresponded with Marlee regarding the need for a trauma committee and a trauma medical director for the RAC per their surveyors. There was a lengthy discussion as to how this could best be accomplished and if we should have a trauma committee and a PI committee or merge them into one committee. It was also mentioned that the committee did not have to wait for scheduled meeting days as they could meet via “go-to-meeting”, conference calls or email. Motion by Marta Pagura to change the name of the PI committee to Trauma/PI committee and make this change in the bylaws; second by Lacy Milford; all in favor, none opposed.

Committee Review –STEMI/Stroke final report from the State has been emailed to the Stroke/STEMI committees for review.

PERFORMANCE IMPROVEMENT –The following have NOT completed 4th quarter PI report which is due January 31, 2018: Air-Evac/Eastland, Brownwood Regional Medical Center, Comanche County EMS, Eastland Memorial Hospital, Fisher County Hospital, Fisher County EMS, Haskell Memorial Hospital, Hendrick Medical Center, Merkel EMS, Mitchell County Hospital, Rolling Plains Memorial Hospital, Scurry County EMS, Stamford EMS, Stephens Memorial Hospital, Stonewall County Ambulance Service, Stonewall Memorial Hospital, Taylor County EMS, and Tri-City EMS. This report was updated as of 1/16/18.

Open Forum –Marlee has not received a notice of date for 2018 audit.

Marlee attended the TETAF and RAC Summit. TETAF has been reorganized and has a new board of directors. Marlee made pages of notes from the meetings. She went over what she felt were the main points from the meetings and there was discussion among the committee members. Our RAC had considered not remaining as a member of TETAF, but after the changes made in the organizational structure and the support it can give the RACs, it may serve us well to remain a member of TETAF.

Motion to adjourn by Jonathan Galinak at 1127; second by Russel Thomas; all in favor, none opposed.

Respectfully submitted,

Bobbie Collom, Secretary
Big County Regional Advisory Council

