

**BIG COUNTRY REGIONAL ADVISORY COUNCIL**  
**EXECUTIVE MEETING**  
**09/15/2021**  
**MINUTES**

Roll Call:

Grant Madden	Chair
Russel Thomas	Vice Chair
Stephanie Lebowitz	Secretary
Marta Pagura	Treasurer
Steven Hobbs	Air Methods
Lexie Feist	Hendrick Brownwood
April Songer	Hendrick N
Sarah Alvarez	Hendrick S
Tammy Hamilton	Fisher County Hos
Jonathan Galinak	Eula VFD
Sheila Kuehler	Knox County Hos
Jason Gruben	Mitchell Co EMS

Not present:

Erik Burleson	AirEvac Eastland
David Allman	Taylor County EMS

Guests: Gary Griffith, DSHS

Meeting called to order at 10:00

Minutes of 8/19/2021 meeting posted on website – motion by Russel T second by Jonathan G, all in favor, none opposed.

Financial Review – motion by Jonathan G second by Jason G, all in favor, none opposed.

EMS/RAC \$62,642.00

EMS County \$153,938.00

Tobacco & SB500 \$98,763.00

Dues Account \$ 6086.69

Grant Review – motion by Jonathan G second by Jason G, all in favor, none opposed.

ALL END OF YEAR REPORTS ARE BEING PREPARED

- EMS County – Disbursements will begin as soon as receipts and proof of payment are received for counties allocated funding under the contract. Receipt dates this year are 9/1/2021 – 3/31/22
- EMS RAC – Used primarily for admin
- Tobacco/LPG – Injury prevention and education committees will meet in October and allocate funding.

\*\* Reminder the RAC has available to members: Rescue Tags, Thermometers, File of Life magnets, STEMI/Stroke magnets, Fire extinguishers, CO2 monitors, Fall Prevention, bicycle helmets, STB kits, car seat ID tags Limited cleaning supplies, gloves, KN95 masks, Lysol and alcohol are available for providers

\*\* SB500 Contract – Statewide initiative – Wristbands have been purchased – need a plan for implementation and distribution. Scurry county stated that Lubbock RAC is already using the wrist band number and Trauma Registry numbers are being recorded in charts (Stryker)and tracked throughout the patients admission as well as being transferred. Marlee will look into this and see how it was implemented and present in October

By-law Review – Committee to report of changes and present for approval 2021. April / Tammy / Sarah on committee for review emphasized will need to have them in place by October 2021.

Committee - All RAC's will have assessment tool that will be used and recorded to be reviewed. Marlee will be reviewing the assessment tool and deciding how the tool will be able to be implemented and used. The tool is not tied to funding. Document will be emailed to executive committee to review and decide how to implement and put into place., this will include Maternal/Neonatal, Stoke, Cardiac , Child mortality review team.

- STEMI – being reviewed for accuracy and will be distributed to membership for review
- Stroke – being reviewed for accuracy and has been distributed to membership for review
- PI – Reinstated PI as part of compliance as of July 2021
- Hospital
- Budge/Finance
- Injury Prevention/Education - Review to provide the following education to membership:

TOPIC, ABLIS, ATCN, CADS, ENPC, SLAM (Education continues to be tabled at this point)

Open Forum - Regional assignments made by DSHS to monitor the RAC website for completeness and updates being performed in a timely manner. Marlee will be learning the system to be able post things immediately.

Replace hospital position for Stephanie and secretary in November. Possibility of interim position for secretary. Possibility of RAC participation by the Public Health Department for epidemiology due to assessment tool requiring epidemiology input.

Motion to adjourn by Jason G at 10:35 second by Russel Thomas, all in favor, none opposed

10/20/2021 General Assembly Meetings will be held at Hendrick North

Reminder of NEW RAC OFFICE EMAIL IS [marlee.puckett@bigcountryrac.org](mailto:marlee.puckett@bigcountryrac.org)

Respectfully submitted,  
Stephanie Lebowitz, Secretary  
Big Country Regional Advisory Council