

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
GENERAL ASSEMBLY MEETING
January 16, 2019**

Roll Call:	Aaron Maxwell	Abilene Fire Dept.
	Melinda Dean	ARMC
	Marta Pagura	Air-Evac-Abilene
	Lexie Feist	Brownwood Reg. Med Ctr
	Kellie Batangan	Citizens EMS
	Sandra Ratliff	Coleman Co. Med Ctr
	Bryan Welch	Comanche Co. EMS
	K. Boyd	Comanche Co. Med Ctr
	George Martin	Cross Plains EMS
	Rhonda Watson	Dublin EMS
	Gene Wright	Eastland EMS
	Laura Kay Pfeifer	Eastland Memorial Hospital
	Jonathan Galinak	Eula VFD
	D'Linda Benham	Fisher Co. Hospital
	Andy Daughtry	Fisher Co EMS
	Samantha Trevillian	Hamlin EMS
	Kara Pierce	Haskell Co. Amb Svc
	Martee Tebow	Hendrick Hospital
	Jackie Cozby	Jim Ned VFD
	LifeGuard EMS	Chris Furry
	Jason Gruben	Mitchell County EMS
	Mark Sheets	Mitchell County Hospital
	Steven Hobbs	Native Air
	Bobbie Collom	North Runnels Hosp EMS
	Darrell Fox	Ranger VFD
	Stephanie Lebowitz	Rolling Plains Mem Hosp
	Dustin Wright	Sacred Cross EMS
	Russel Thomas	Scurry County EMS
	Marc Flores, Jr	Stamford EMS
	Holly Hare	Stephens Memorial Hospital
	Jaffin Durham	Sonewall County EMS
	Cynthia Criswell	Stonewall Memorial Hospital
	Grant Madden	Sweetwater Fire Dept.
	David Allman	Taylor Co EMS
	Billy Boyd	Throckmorton EMS
	Kinsi Voss	Throckmorton Hospital
	Marlee Puckett	Executive Coordinator

Guests: Chris Kelly, TEEEX

A quorum was present. Meeting called to order by Grant Madden, Chair at 1334.

Motion to approve the minutes of the previous meeting made by Russel Thomas: a second to the motion by Jason Gruben; all in favor, none opposed.

In an effort to conserve time at our meetings, the agenda is available. The agenda shows the Financial Review, Grant Review and any other pertinent items for that meeting. The amount shown in EMS County is not correct. The correct amount is \$83,808.55.

REMINDER: All members eligible for the Tobacco funds must have their cancelled checks and invoices turned in to Marlee by 3/31/19. She would like for everyone to submit invoices, etc in the amount of \$2600 or more.

Stephens County EMS and Merkel EMS are no longer operating. The question was posed to the general assembly as to how to distribute these funds. After discussion and on motion by Mark Sheets to distribute these funds to the other EMS agencies serving these counties; second by Russel Thomas; all in favor, none opposed.

Motion to approve financial and grant reviews by Jonathan Galinak; second by Russel Thomas; all in favor, none opposed.

By-law Review: Jonathan Galinak, Kellie Batangan, and David Allman volunteered to review the bylaws for this year. After review, they will send suggested changes to Marlee and the general assembly will vote on these changes in April.

Committee Review:

Injury Prevention/Education – Jonathan Galinak/Bobbie Collom – We feel it would best serve the RAC if the Injury Prevention and Education committees are joined. The current Bylaws will need to be amended to reflect this merger. If they are joined, the committee can focus on injury prevention when needed and educational needs as they arise. Chris Kelly from TEEEX attended the Education meeting and encouraged everyone to take advantage of the courses offered by them. There are still plenty of the injury prevention items in stock. Marlee asks everyone to look at the items we have available for the members. Also there are 800 Stop the Bleed kits in the storage unit and she encourages everyone to get these out to the churches and schools in your area.

Finance – Steven Hobbs – Since Stephens County EMS and Merkel EMS are no longer in operation, these funds will go to PK Westlake EMS and Taylor County EMS pending a vote by the general assembly. The receipts/cancelled checks for Tobacco grant monies are due no later than 3/31/19.

Stroke – Marta Pagura – Awaiting AHA 2019 updates before clinical changes; will send updated demographics and personnel changes to Marlee. BRMC has survey date for primary stroke center designation. ARMC and Encompass Rehab Hospital stroke support group meet monthly at noon on 3rd Tuesday.

STEMI – Martee Tebow – The plan on the website needs to be updated. Receiving hospitals are still not getting the STEMI form. It was suggested that BCRAC invite someone from AHA as guest speaker.

Performance Improvement – Stephanie Lebowitz – EMS records reviewed. The committee is going to wait to hear from DSHS before making any changes to the PI report. As of 01/15/19 at 2:30 p.m., PI reports turned in:

Air Medical – Air Evac 63

EMS: Haskell, Citizens, Knox County, North Runnels, Stonewall, Pk Westlake, Throckmorton, Mitchell Co., Sweetwater FD, Eastland

Hospitals: Rolling Plains, Throckmorton, ARMC, Comanche Co., Stonewall, Stephens

Hospital – Lexie Feist – It was suggested that there be standing agendas for committee meetings. This committee discussed ICD-10 training; TOPICS course, Trauma Nurse Manager Stop the Bleed and trauma surveys criteria.

Open Forum – Grant mentioned there will be a HIPAA training seminar on 4/3/19 at MCM Elegante Suites. Contact Grant Madden for more information. He will ask David to put it on the website.

The Meet and Greet last October had a good turnout and was enjoyed by those attending. We are hoping to continue having this annual meeting.

The following positions will need to be filled on the executive committee: Cindy Hale (Hospital), Melinda Dean (Hospital), Josie Fillingim (Hospital), and Lacy Milford (Hospital). The nominees to fill these positions are as follows:

Laura Pfeiffer – Eastland

Sheila Kuehler – Knox Co.

Cynthia Criswell – Stonewall

Kylee Singleton – Stephens Memorial

Russel Thomas – Vice Chair (Russel was appointed by the Executive Committee when Grant Madden moved into the Chair position. He needs to be confirmed by the general assembly.)

Motion by Chris Furry that nominations cease; second by Jason Gruben; all in favor, none opposed.

Motion by Jason Gruben to confirm Russel Thomas as the vice chair, second by Jackie Cozby; all in favor, none opposed.

Motion by Russel Thomas that the nominees to fill the executive committee positions be approved by acclamation; second by David Allman; all in favor, none opposed.

Dublin EMS has applied for membership. They have completed the membership application and paid their dues. Motion to approve Dublin EMS for membership in the Big Country RAC by Jackie Cozby, second by Russel Thomas; all in favor, none opposed.

Grant Madden made a presentation on scene safety at motor vehicle accidents.

The Big Country EMS Providers Organization will hold a short meeting immediately follows this meeting.

Motion to adjourn at 1511 by Jonathan Galinak; second by Russel Thomas; all in favor, none opposed.

Respectfully submitted,

Bobbie Collom, Secretary
Big County Regional Advisory Council