

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
GENERAL ASSEMBLY MEETING
July 18, 2018**

Roll Call:	Melinda Dean	ARMC
	Marta Pagura	Air-Evac-Abilene
	Lexie Feist	Brownwood Reg. Med Ctr
	Kellie Batangan	Citizens EMS
	Chancy Pickett	Coleman Co. Med Ctr
	Jennifer Tucker	Comanche Co. Med Ctr
	Gene Wright	Eastland EMS
	Laura Kay Pfeifer	Eastland Memorial Hospital
	Jonathan Galinak	Eula VFD
	Tammy Hamilton	Fisher Co. Hospital
	Andy Daughtry	Fisher Co EMS
	Melissa Lee	Hamlin Memorial Hospital
	Samantha Trevillian	Hamlin EMS
	Kara Pierce	Haskell Co. Amb Svc
	Debbie Wilde	Haskell Mem. Hosp
	Lacy Milford	Hendrick Hospital
	Jackie Cozby	Jim Ned VFD
	Haley Morrow	Knox Co EMS
	Laityn Acevedo	Knox Co Hospital
	Tony Broadus	MetroCare
	Jason Gruben	Mitchell County EMS
	Cindy Hale	Mitchell County Hospital
	Bobbie Collom	North Runnels Hosp EMS
	Darrell Fox	Ranger VFD
	Stephanie Lebowitz	Rolling Plains Mem Hosp
	Dustin Wright	Sacred Cross EMS
	Russel Thomas	Scurry County EMS
	Coy Lee	Stamford EMS
	Ashley Woodrum	Stephens Memorial Hospital
	Cynthia Criswell	Stonewall Memorial Hospital
	Grant Madden	Sweetwater Fire Dept.
	David Allman	Taylor Co EMS
	Billy Boyd	Throckmorton EMS
	Kinsi Voss	Throckmorton Hospital
	Marlee Puckett	Executive Coordinator

Guests: Greg Goettsch, TDEM, Abel Covarrubias, Native Air-Snyder, Luis Aguilar, MetroCare

A quorum was present. Meeting called to order by H. T. Fillingim, Chair at 1333.

Lacy Milford announced to the assembly that Rolling Plains Memorial Hospital had their survey and received exemplary status on the survey. Congratulations to Stephanie Lebowitz for an outstanding job. Also, Stephanie was recognized by TDEM for her heroic actions during a cardiac arrest that occurred at a meeting she was attending.

In an effort to conserve time at our meetings, an agenda has been emailed to everyone and there are hard copies available for all attending the meetings. The agenda will show the Financial Review, Grant Review and any other pertinent items for that meeting. This process should give us time for educational programs/speakers at our general meetings. There will be Stop the Bleed training after the general assembly meeting today. A copy of the agenda will be attached to the minutes. There were no questions and Russel Thomas made a motion to accept the financial review; there was a second to the motion by Jason Gruben; all in favor, none opposed.

ByLaw Review – The bylaws were reviewed January 2018.

Committee Reviews:

Stroke – Marta Pagura – The committee is continuing to review the plan and it is being updated to reflect the new guidelines. They will get this out the membership as soon as possible for review.

STEMI – Martee Tebow – The regional stroke plan has been published. Hamlin and Stonewall were left off and that has been corrected. Lexie Feist advised the committee that Brownwood Regional does have 24/7 PCI coverage, and that correction will be made. Stamford Hospital will be removed from the hospital list. AHA is planning to hold a STEMI/Stroke Conference in West Texas in October, 2018. If possible, the committee would like to schedule it on RAC meeting day, 10/17/18.

Finance – Grant Madden – Nothing to report

Hospital – Cindy Hale – The group discussed the proposed new trauma rules. The first stakeholders meeting will be in Lubbock next Monday.

Education – Bobbie Collom – The committee proposes that the funds be used to provide classes held in a central location to provide for as many people as possible. Marlee will send out a survey monkey with a list of classes to see which classes are most in demand. The committee will get Marlee a list of the most popular classes.

Injury Prevention – David Allman – The group discussed tobacco funds being used for stop the bleed. They will also work toward having meeting throughout the quarter as needed so they can better utilize the quarterly meetings for review of what has been done during the quarter.

Marlee updated everyone on the items she has in stock for the membership to use. These are also listed on the agenda.

Stop the Bleed – Marlee has prepared a trifold pamphlet for STB that explains the goal of the Big Country RAC for this program. She has also had some postcards printed for people to use if they are interested in having a class.

Everyone participating in the STB training today will receive a kit (there is no logo on these kits).

We had to borrow some STB kits from Angela and will pay these back when ours are received.

Perinatal – Sandra Rivers – Leadership Team met last week and elected Dr. Juan Franco co-chair of the team. Hendrick has received their Level III designation and RPMH received Level I designation last week.

Performance Improvement – Stephanie Lebowitz – All data reported should strictly be trauma registry patients and not medical. Both of the lead facilities in Abilene will gather data on double transfers and treated and released patients from January through June, 2018. The committee will follow up on this data at the breakout meeting on 8/7/18.

Performance Improvement – As of 7/17/18 at 8:42 p.m., the following members had completed and submitted their PI reports:

Hospitals:

Stephens Memorial
Abilene Regional Medical Center
Haskell Memorial Hospital
Throckmorton County Memorial Hospital
Knox County Hospital District
Hamlin Memorial Hospital
Coleman County Medical Center
Mitchell County Hospital

EMS:

Mitchell County EMS
Stonewall County Ambulance Service
Hamlin EMS
Throckmorton County EMS
Metro Care Services – Abilene
Eastland EMS
Sweetwater Fire Department

Air Medical:

Air Evac 63-Abilene

PI reports (survey monkey) must be completed by 1700 on 7/31/18.

Open Forum – Website Update – All the data will be transferred to the new website once it is up and running. David Allman will be taking care of the website.

Next year, 2019, we will meet at Hendrick in the Shelton Building.

Elections- Chair – Grant Madden, Jason Gruben, Lacy Milford
Secretary – Bobbie Collom, David Allman
Treasurer – Marta Pagura, Kelly Batangan
Hospital Rep – Stephanie Lebowitz, Lexie Feist, Laura Pfeifer, Lacy Milford
(incumbent but running for Chair)
EMS Rep – Erik Burleson, Steven Hobbs, David Allman (incumbent but running for secretary), Tony Broadus, Brian Welch

Motion by David Allman that nominations cease, second by Jonathan Galinak; all in favor, none opposed.

The ballots were handed out to the voting representatives present. Due to the number of candidates and ballots, it will be later today before the ballots are counted.

Motion to adjourn by Russel Thomas, second by Grant Madden at 1440.

The Stop the Bleed training will begin as soon as the instructors have finished setting up the stations.

Respectfully submitted,

Bobbie Collom, Secretary
Big County Regional Advisory Council

**BCRAC AGENDA
7/18/2018**

Minute Review

Financial Review

EMS RAC \$37,173.48	Tobacco \$3/750.91	Dues \$8249.84
EMS County \$136,955	LPG \$0.00	

Grant Review

Dues -

EMS County - EMS County 2018 funds have all been received

Letters pending for recipients of EMS COUNTY funds

**** Contract for 2018-2019 \$136,955**

EMS RAC –

Disbursement received – used for administrative purposes

Tobacco/LPG –

3rd qtr reports have been submitted/4th qtr disbursement should be \$24,344

Funds allocated as follows:

Fall prevention and File of Life \$15482.40 – Received

15 CO2/45 Smoke Detectors \$1204.80 – Received

STB Kits \$49.98 274 \$13694.52 have been ordered

STB Kits \$49.98 250 \$12495 have been ordered

Estimated that 276 more kits will be ordered for a total of 800

File of Life Magnets 1200 \$1843.14

Big Country Supply will be able to “build” kits for \$49.98 per kit (each kit will have combat and SWAT tourniquet)

6 STB Training kits \$5975.00 have been ordered

Reminder the RAC has purchased and has available to members:

Rescue Tags, Thermometers, File of Life magnets, STEMI/Stroke magnets, Fire extinguishers, CO2 monitors, Night lights, Grabbers, non-slip socks, Tourniquets and bicycle helmets

ONE STB Kit will be distributed to all members who complete the STB Train the Trainer Course held on 7/18. As trainer’s schedule trainings for schools and churches within the BCRAC area trainers can request kits in advance of the scheduled trainings. It is the intent of the RAC to provide training and a kit to every church and school within the BCRAC area. Trainers are required to complete the required state registration register and report trainings through www.bleedingcontrol.org.

****** Contract for 2018-2019 \$93,472 ******

By-law Review

Reviewed in January of 2018

Committee Review

STEMI Plan has been reviewed and sent to membership to review – GA will vote to approve 7/18

STROKE Plan is being reviewed and will be sent to membership upon completion

PI – Completed as of 7/13/2018

Hospital PI Completed	Person Completing Report:
Abilene Regional Medical Center	Melinda Dean
Haskell Memorial Hospital	Teri Turner, CNO
Throckmorton County Memorial Hospital	Kinsi Voss RN CNO
Knox County Hospital District	Sheila Kuehler
Hamlin Memorial hospital	Melissa Lee
Coleman County Medical Center	Chancy Pickett RN
Mitchell County Hospital	C Hale RN CEN

EMS PI Completed	Person Completing Report:
Hamlin EMS	Samantha Trevillian
Throckmorton County EMS	Tina Hantz
MetroCare Services Abilene-LP	Tony Broadus
Eastland EMS	Gene Wright
Sweetwater Fire Department	Billy Villanueva
Stonewall County Ambulance Service	Jaffin Durham

Open Forum

Website will be undergoing an upgrade. There may be a time it is down while the improvements take place but all information will be available by emailing Marlee at marlee_puckett@yahoo.com and all information is expected to transfer to the new site.

Review current and accept nominations for expiring Executive Committee Positions
 Chair, Secretary, Treasurer, Two Hospital representatives, Two EMS representatives
ELECTIONS

October – West Texas STEMI and Stroke Conference (location and time to be determined)

Reminder:

General Assembly Meetings will return to Hendrick Medical Center, Jones Building Aux A for 2019

January 16th
 April 17th

July 17th
 Oct 16th

BCRAC Officers/Board Members

2019 - 2020

Executive Council	Position	Term Expiration	Affiliation
Grant Madden	Chair	August, 2020	Sweetwater FD
Bobbie Collom	Secretary	August, 2020	North Runnels EMS
Marta Pagura	Treasurer	August, 2020	Air EVAC
Steven Hobbs	EMS Rep	August, 2020	AirMethods
Erik Burleson	EMS Rep	August, 2020	Air EVAC Eastlark
Lexie Fiest	Hospital Rep	August, 2020	Brownwood Region
Stephanie Lebowitz	Hospital Rep	August, 2020	Rolling Plains Hos
VACANT	Vice Chair	August, 2019	
Russell Thomas	EMS Rep	August, 2019	Coleman Co EMS
Cindy Hale	Hospital Rep	August, 2019	Mitchell Co Hos
Lacy Milford	Hospital Rep	August, 2019	Hendrick
Melinda Dean	Hospital Rep	August, 2019	Abilene Region
David Allman	EMS Rep/Web Design	August, 2019	Taylor EMS
Jonathan Galinak	First Responder Rep	August, 2019	Eula VFD