

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING
June 20, 2018**

Roll Call:

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|----------------------|-------------------------|
| *H.T. Fillingim | Chair |
| *Grant Madden | Vice-Chair |
| *Marta Pagura | AirEvac-Abilene |
| *Lacy Milford | Hendrick Medical Center |
| *Cindy Hale | Mitchell County Hos |
| * David Allman | Taylor County EMS |
| **Jan Harris | Stonewall Hospital |
| **Josie Fillingim | Fisher County Hospital |
| **Russel Thomas | Scurry County EMS |
| **Stephanie Lebowitz | Rolling Plains Hospital |
| **Erik Burleson | AirEvac – Eastland |
| Marlee Puckett | Executive Coordinator |

*current executive committee members

**joined by conference call

Jonathan Galinak, Melinda Dean, Bobbie Collom were excused.

Gary Griffith, DSHS joined as a guest.

A quorum was present. Meeting called to order by HT Fillingim Chair at 1008

Minutes of the May 20, 2018 meeting approved as posted on website on motion by Grant Madden and Marta Pagura; all in favor, none opposed.

Financial Review –

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|--------------|--------------|
| EMS/RAC | \$ 40,592.74 |
| EMS County | 136,955 |
| Tobacco | 30,866.71 |
| Dues Account | 8249.84 |
| LPG | 19,661 |

Grant Review –EMS County –FY2018 funds have been received. Marlee has requested each EMS provider respond by email with the # of runs completed in 2017 in order to apply the formula for distribution of the current EMS County contract.

EMS RAC –Contract for 2018-2019 has been received in the amount of \$41,730.

Tobacco –The 3rd disbursement has been received. 4th quarter reports have been completed and submitted to DSHS. 4th quarter allocation will be \$24,344 The additional amount of \$19,661 has been received for LPG.

Previously there was a lengthy discussion as to how to best spend these funds to serve all members of RAC-D.

All executive members approved the prior distribution plan as follows for Tobacco funds:
1200 Fall Prevention and File of Life magnets

15 CO2/45 Smoke Detectors

Reminder of the Injury prevention funds to be spent on STB kits (including a SWAT tourniquet)

All executive members approved the prior distribution plan as follows for LPG funds: David Allman and Stephanie Lebowitz made a motion to purchase bleeding control kits in lieu of “arms” and “thighs” all in favor none opposed.

6 control bleeding kits purchased from American College of Surgeons

Each containing:

Bleeding Control Training Kit includes:

Instructional booklets on bleeding control (10)

Blue training C-A-T™ tourniquets (5)

QuikClot® Moulage Trainers (8)

Z-Medica Hemorrhage Control Training™ legs (2)

Protective gloves (12 pairs)

Remainder of the funds will go to purchasing STB kits

Available for member use: Rescue Me Tags, thermometers, File of Life magnets, STEMI/Stroke magnets, bicycle helmets (sizes XS, S/M, L/XL), grabbers, night lights, and non-slip socks, fire extinguishers and CO/smoke detectors.

STB kits will be designated for schools and churches within the TSAD service area. On July 18, 2018, BCRAC will conduct a STB Train the Trainer course during the regularly scheduled General Assembly meeting. At the end of the training, all RAC members will receive a STB kit to be used as future STB courses are conducted. STB kits purchased with funding from DSHS grants will be distributed to membership as courses are conducted at churches and schools. It is the intent of the RAC to be able to provide every free-standing school building (i.e. individual Elementary, Jr, High, High School or one complete K-12 building) and church within the TSAD area with a STB kit. Trainers will be provided flyers to distribute to for-profit businesses when providing the STB training for donations. BCRAC will establish a “donation” account with a link from the website where donations can be accepted to continue to promote the distribution of injury prevention and educational supplies such as STB kits for the TSAD area.

STB kits will be purchased from Big Country Supply in Abilene as they have provided the lowest quote. Kits will contain loose items with an itemized summary affixed to the box and a label on front identifying it as a Bleeding Control Kit purchased with funds from Big Country Regional Advisory Council. David Allman has volunteered to research a google phone # that can be assigned and used for future STB inquiries. Phone will likely be forwarded to the RAC office.

Motion by Marta Pagura to accept financial report and grant review; second by David Allmans; all in favor, none opposed.

Bylaw Review –The bylaws are being reviewed by Bobbie Collom and Jonathan Galinak. After review, they will be presented for approval at the July meeting.

Motion by Grant Madden to accept Bylaw Review; second by David Allman; all in favor, none opposed.

Committee Review – Stroke Plan is currently being reviewed by the Stoke Committee. The Stroke Committee is meeting monthly and will present the final Stroke Plan for approval at the July General Assembly meeting.

Performance Improvement continues to be monitored by the PI committee. Lacy Milford and Melinda Dean are meeting with the Trauma Directors and Trauma Medical Directors for continued improvement. The executive committee will extend an invitation to several Physicians who have expressed interest in being more involved in the RAC to aid in assisting the RAC to continually aim for improvements.

Motion by Lacy Milford to committee review; second by Stephanie Lebowitz; all in favor, none opposed.

Open Forum – David Allman will prepare a response to Kellie Batangan’s concerns regarding the LPG grant from the Executive Committee Members. Much consideration will be given to LPG funding in the future with an emphasis on input from the EMS providers.

Maintenance of the BCRAC website is being reviewed and suggestions will be forthcoming.

A Webex video conferencing platform is being reviewed for the benefit of more committee involvement with the intent of more frequent meetings for all committees.

General assembly meeting agendas will be posted and shared with all members prior to general assembly meetings in hopes of condensing the agenda items and providing more training and education during the allotted general assembly scheduled meetings. This will begin in July of 2018. The training provided during the scheduled meeting will be a STB Train the Trainer course. Membership will be polled for future education topics.

Nominations for Executive Committee members are currently being taken and will be distributed to membership one week prior to the July General Assembly meeting.

Motion to adjourn by Lacy Milford at 1224; second by Marta Pagura; all in favor, none opposed.

Respectfully submitted,

Marlee Puckett, Executive Director
Big County Regional Advisory Council

