

**BIG COUNTRY REGIONAL ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING
CONFERENCE CALL MEETING
September 19, 2018**

Roll Call:

*Grant Madden	Chair
*Bobbie Collom	Secretary
*Russel Thomas	Scurry County EMS
*Cindy Hale	Mitchell County Hospital
*Lexie Feist	Brownwood Regional Hospital
*Jonathan Galinak	Eula VFD
*Erik Burleson	Air-Evac Eastland
*Lacy Milford	Hendrick Medical Center
*David Allman	Taylor County EMS
Marlee Puckett	Executive Coordinator
Gary Griffith	DSHS

*current executive committee members

Marta Pagura and Stephanie Lebowitz were excused from the meeting; Melinda Dean has resigned from the executive committee. Josie Fillingim, and Steven Hobbs were absent from the meeting.

A quorum was present. Meeting called to order by Grant Madden, Chair at 1000.

Motion to approve the minutes of the August 2018 meeting by Russel Thomas; second to the motion by Jonathan Galinak; all in favor, none opposed.

Financial Review- Marlee Puckett:

EMS RAC - \$27195.94 – used for administrative purposes

EMS County- \$136,955.00 – Letters have been mailed to the EMS providers eligible for FY 2018 funding. Two of the providers have sent in their invoices and cancelled checks and will be receiving their distribution.

Tobacco - \$23,368 – The 1st installment has been received. Due to the fact that the West Texas Systems of Care Conference will be held on October 17, 2018 which is our usual RAC meeting day, Marlee asks if the Education and Injury Prevention committees could meet via email or conference call. A decision needs to be made as to how the approximately \$65,000 in Tobacco funds are to be spent. If the committees can come up with suggestions, Marlee will send out a Survey Monkey to the general membership and set a deadline for the response.

There are still many items available to the members that have been purchased with Tobacco funds.

LPG – There is a zero balance at this time. Marlee has not been notified whether or not there will be any LPG funds available this year.

Dues - \$7445.15 – TETAF dues come out of this account.

Motion by David Allman to approve the financial review; second by Russel Thomas; all in favor, none opposed.

Bylaws – Will appoint a review committee in January, 2019.

Committees:

STEMI – Plan is being reviewed

Stroke – Plan is being reviewed

PI – The committee met on August 28, 2018 by phone conference. The committee is going to add the question, “The number of occurrences of time of call to arrival on scene >30 minutes”. This question will be added to both ground and air EMS PI reports. The committee will meet again after the next reporting period.

Motion by Jonathan Galinak to approve the committee review; second by David Allman; all in favor, none opposed.

Open Forum – The West Texas Systems of Care Conference will be held on October 17, 2018. This would normally be the date of the BCRAC meeting. After discussion, it was decided by the Executive Committee that the general assembly meeting will be held via email. An agenda will be emailed to the members and any questions or concerns may be emailed in response. BCRAC attendance will not be taken at the conference; but members are encouraged to attend. David Allman will post a statement on the website.

There was discussion regarding the dates and time for the Executive Committee dinner with area physicians (trauma medical directors and EMS medical directors) at the Abilene Country Club. The date will be October 30, 2018 at 5:30 p.m and dinner to be served at 6:00 p.m. Invitations will be sent out with entrée choices and RSVP request.

Melinda Dean has resigned her position on the Executive Committee. She will continue as the voting member for Abilene Regional.

Steven Hobbs has not attended any meetings since being elected to the Executive Committee. Russel Thomas will talk with him the next time he sees him.

There will be a Stop the Bleed presentation at the John Sayles Masonic Lodge on October 11, 2018. Marlee will check on the times. Russel, Lacy and Grant have agreed to attend.

Marlee has had inquiries from outside our RAC for STB kits. She has taken the caller’s information and told them if we have any kits left after all our schools are trained, she will get in touch with them.

Reminder – BCRAC will be moving to Hendrick Shelton Building beginning in January, 2019.

Motion to adjourn at 1106 by Russel Thomas, second by Jonathan Galinak.

Respectfully submitted,

Bobbie Collom, Secretary

Big County Regional Advisory Council